

Performance Assessment Scorecard

Student Name: _____

Division: _____

Program: _____

Capstone Course: _____

Capstone Instructor: _____

Advisor: _____

(0-25 pts possible)	5 points	4 points	3 points	2 points	1 points	0 points
Conceptual Framework Is there an artifact and reflection paper for each outcome? SCORE: <input type="text"/>	✓ All learning outcomes represented ✓ All entries contain a legitimate artifact and reasonable length reflection	✓ All learning outcomes represented ✓ Most entries contain a legitimate artifact and/or reasonable length reflection.	✓ All learning outcomes represented ✓ Entries contain artifact and reflection, but appear to lack quality	✓ All learning outcomes represented ✓ Entries contain artifact and reflection, but appear to show minimal effort	✓ One or more of the outcomes is missing ✓ One or more of the outcomes is missing its artifact and/or reflection	✓ No framework is apparent
Choice of Artifact Does the artifact clearly reflect the gen ed outcome? SCORE: <input type="text"/>	✓ All artifacts directly relate to specified learning outcome	✓ Most artifacts directly relate to specified learning outcome	✓ Some artifacts directly relate to specified learning outcome	✓ Artifacts do not directly relate to specified learning outcome	✓ One or more missing or inappropriate artifacts	✓ No legitimate artifacts included
Making Connection Is the reflection paper complete and does it address the connection between the artifact and the outcome? SCORE: <input type="text"/>	✓ Complete entries address each area of prescribed format ✓ Reflections completely demonstrate connection	✓ Brief entries address each area of prescribed format ✓ Reflections somewhat make connection	✓ Brief entries address most areas of prescribed format ✓ Reflections have limited connection	✓ Incomplete entries and/or does not use prescribed format ✓ Reflections do not have connection	✓ One or more reflections missing	✓ No legitimate reflections included
Learning Process/Future Does the reflection paper address what was involved in producing the artifact and the future value of the outcome? SCORE: <input type="text"/>	✓ Reflections thoroughly describe artifact and steps to produce ✓ Demonstrate understanding of value of lessons and future value	✓ Reflections mostly describe artifact and steps to produce ✓ Moving toward understanding value of lesson and future value	✓ Reflections partially describe the artifact and steps to produce ✓ Show limited understanding of value of lesson and future value	✓ Reflections partially describe the artifact and steps to produce ✓ Show no understanding of value of lesson and future value	✓ One or more reflections fails to describe the artifact and steps to produce ✓ Shows no understanding of the value of lesson and future value	✓ No legitimate reflection papers included
Presentation/Format Is the portfolio complete, organized, and professional? SCORE: <input type="text"/>	✓ Easily navigated ✓ Information sheet is present and complete ✓ Correct grammar and spelling ✓ Portfolio professional	✓ Easily navigated ✓ Information is present but incomplete ✓ Some grammar/spelling errors ✓ Portfolio reasonably professional	✓ Can be navigated, but not easily ✓ No information sheet ✓ Multiple grammar/spelling errors ✓ Minimally professional	✓ Difficult to navigate and lacks organization ✓ Excessive grammar/spelling errors ✓ Lack of attention to professional appearance	✓ Unorganized, incomplete, and confusing to the reviewer ✓ Portfolio is presented in decidedly unprofessional manner	✓ Portfolio does not follow any guidelines

Comments:

TOTAL SCORE:
