

# BOARD OF GOVERNORS

## BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

### MINUTES

**MARCH 17, 2017**

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A meeting of the BridgeValley Community and Technical College Board of Governors (BOG) was held on Friday, March 17, 2017, at 9:00 a.m. at BridgeValley's South Charleston campus in Room 006.

Board members present: Greg Barker, Christopher Boggess, Sally Cline, Mark Dempsey, Tom Dover, Jane Harkins, David Lewia, Don Stewart, Jan Vineyard, Judy Whipkey, and Michelle Wicks. Board members absent: Karen Price. Also in attendance were President Eunice Bellinger, faculty and staff from BridgeValley.

#### **I. Call to Order**

Secretary Stewart called the meeting to order at 9:00 a.m.

#### **II. Roll Call**

Roll was taken by Alicia Syner noting that a quorum was present.

#### **III. Approval of Minutes**

David Lewia moved to approve the meeting minutes of January 20, 2017, and February 1, 2017. Judy Whipkey seconded the motion. Motion carried.

#### **IV. Reports**

##### **a. President's Report**

President Bellinger presented her plan for the Montgomery campus. Highlights from the plan included makerspaces for local artisans; an Appalachian Museum of Industry; workforce and community education programs; and partnerships with the YMCA, the City of Montgomery, and KVC Health Systems.

President Bellinger also announced that BridgeValley student, Tara Turley, was the recipient of this year's American Council on Education Student of the Year award.

## V. Administrative Items

- a. Action Item: Approval of FY 2017-18 Tuition and Fees

Jane Harkins moved to approve adoption of the following resolution:

**Resolved**, that the BridgeValley Community and Technical College Board of Governors approves a \$206 (5%) annual increase for resident tuition and a \$491 (5%) annual increase for non-resident tuition.

**Further resolved**, that the BridgeValley Community and Technical College Board of Governors approves the special fees and program fees as recommended.

David Lewia seconded the motion. Motion carried.

- b. Information Item: 2017-2018 Holiday Calendar

Per WV Code §18B-26 and BOG Policy B-4, the president shall determine six floating holidays which will be observed by employees in addition to the six holidays specified by statute. The attached calendar was presented to the Board as information.

- c. Information Item: VPAA Search

With the resignation of the current provost, a search has been initiated to replace the role of the Chief Academic Officer. The new Vice President of Academic Affairs will report directly to the President and assume office after June 30, 2017.

## VI. Academic Affairs

- a. Action Item: Program Reviews

David Lewia moved to approve adoption of the following resolution:

**Resolved**, that the BridgeValley Community and Technical College Board of Governors approves the program review reports for the A.S. in Civil Engineering Technology, Electrical Engineering Technology, and Mechanical Engineering Technology; the A.A.S. in Paralegal Studies and the C.A.S. and A.A.S. in Technical Studies.

Don Stewart seconded the motion. Motion carried.

- b. Information Item: Post-Audit Reports

Kristin Mallory presented the post-audit reports for the A.A.S. in Emergency Medical Services and the A.A.S. in Medical Laboratory Technician. She noted that the Emergency Medical Services program is currently on hold for admitting new

students as the College evaluates the viability of the program. Both reports will be sent to Council for review.

**VII. Possible Executive Session—Purchase, Sale or Lease of Property**

David Lewia called for a motion to enter Executive Session in accordance with §6-9A-4 to discuss the purchase, sale or lease of property. Jane Harkins seconded the motion. Motion carried.

Following Executive Session, the Board reconvened in open session.

**VIII. Additional Board Action and Comments**

None.

**IX. Announcements/Upcoming Events**

- a. March 20 & 21—Founder's Day Potluck Luncheons for Students
- b. March 22—Cookies and Conversation with President Bellinger
- c. March 31—Family Fun Night, Montgomery
- d. April 1—Oral Cancer Foundation 5K, South Charleston
- e. April 6—Open House, South Charleston
- f. April 11—Open House, Montgomery

**X. Next Meeting**

Alicia Syner will send a Doodle poll to establish the next meeting date.

**XI. Adjournment**

There being no further business, the meeting was adjourned.

  
\_\_\_\_\_, Jan Vineyard, Chair

  
\_\_\_\_\_, Don Stewart, Secretary

# **BridgeValley Community & Technical College**

## **Employee Holiday Schedule\***

### **Beginning July 1, 2017**

**Independence Day** – Tuesday, July 4, 2017

**Labor Day** – Monday, September 4, 2017

**Thanksgiving Holiday** – Wednesday, November 22, 2017 (in lieu of Veterans Day – November 11, 2017)

**Thanksgiving Holiday** – Thursday, November 23, 2017

**Thanksgiving Holiday** – Friday, November 24, 2017

**Winter Holiday** – Monday, December 25, 2017 (Christmas)

**Winter Holiday** – Tuesday, December 26, 2017 (in lieu of WV Day, June 20, 2017)

**Winter Holiday** – Wednesday, December 27, 2017 (in lieu of President's Day, February 19, 2018)

**Winter Holiday** – Thursday, December 28, 2017 (in lieu of Columbus Day, October 9, 2017)

**Winter Holiday** – Friday, December 29, 2017 (in lieu of Primary Election Day, May 8, 2018)

**New Year's Day Holiday** – Monday, January 1, 2018 (New Year's Day)

**Martin Luther King Day** – Monday, January 15, 2018

**Memorial Day** – Monday, May 28, 2018

**Note:** The Holiday calendar is subject to change at any time. Legislation may ensue, or additional days may be granted by the Governor and added at a later date; and the President has the option of reallocating holidays within a fiscal year to better meet student and service needs.

*\*Applies to all full-time regular/benefits-eligible classified, non-classified and faculty/FEAP employees with 12-month contracts.*