

**BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS**

POLICY E-3

AWARDING OF STUDENT TUITION AND FEE WAIVERS

Section 1. General

- 1.1. Scope — Rule regarding the awarding of tuition and fee waivers at institutions governed by the BridgeValley Community and Technical College (BridgeValley) Board of Governors.
- 1.2. Authority — W. Va. Code § 18B-10-6a, § 18B-10-5
- 1.3. Effective Date — July 12, 2013
- 1.4. Fees waivers must be granted in accord with any applicable West Virginia State statute, including for students in special categories identified in West Virginia Code (e.g. children of police officers/firemen killed on duty, high school students in foster care, etc.).

Section 2. Purpose

- 2.1. BridgeValley may establish tuition and fee waivers entitling recipients to a partial or full waiver of student tuition and fees, subject to the conditions and limitations contained in this policy.
- 2.2. Tuition and fee waivers should be used to recruit high-quality students, meet enrollment goals, and to enhance the academic reputation of the Institution.

Section 3. Tuition and Fee Waivers – Undergraduate Studies

- 3.1. An institution may not have in effect at any time undergraduate fee waivers totaling more in value than five percent (5%) of the tuition and required fees assessed for all full-time equivalent undergraduate students registered during the fall semester of the immediately preceding academic year.
- 3.2. Each fee waiver entitles the recipient to attend the institution without payment of all or part of the tuition and fees as may be prescribed by this policy for a period of time not to exceed four (4) semesters of study. Twelve (12) or more semester hours attempted during a regular semester or a summer term shall be considered as one (1) semester for waiver purposes.
- 3.3. The BridgeValley Board of Governors (Board) authorizes the institution to: award partial or full tuition and fee waivers, determine the value of a waiver, issue and cancel certificates entitling the recipients to the benefits thereof, and determine the rights and duties of the recipients with respect to the fee waivers.

Section 4. Annual Reports

- 4.1. The awarding of tuition and fee waivers shall be entered in the minutes of the meetings of the Board annually.

