



# Medical Administrative Electronic Health Records Specialist

## Students Learn About:

- *Medical Terminology*
- *Electronic Medical Records*
- *Medical Ethics*
- *Customer Service*
- *Medical Law*

The Medical Administrative Electronic Health Records Specialist course prepares students to function as a medical administrative staff member and a health records specialist trained with knowledge of current software applications used in the industry. Implementation of the Affordable Healthcare Act set deadlines for physicians, hospitals, and other medical facilities to transition to various forms of electronic record keeping.

This course provides hands-on experience with software and systems used to capture, transmit, receive, store, retrieve, link and manipulate multimedia data for the primary purpose of providing healthcare and health related services. Upon successful course completion students will earn two industry certifications.

## Cost: \$1,955

Includes 94 hours of classroom instruction, all textbooks and training materials, drug screening, background check, supplies, certification preparation study materials, and two national certification exam fees. Practicum assignments are approved by the instructor.

*This class is approved for 3 hours of college credit.  
(A posting fee of \$25 per credit course applies)*

**Financial aid available for those who qualify.**

## For More Information:

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