

**BRIDGEVALLEY COMMUNITY & TECHNICAL  
COLLEGE**

**CAMPUS CRIME, FIRE, AND SAFETY REPORT**

**2019**



This information is being provided to you as part of the commitment to your safety and security on the campus of BridgeValley Community & Technical College and is in compliance with the Crime Awareness and Campus Security Act of 1990 and the 1998 Amendment to the Higher Education Act of 1965. You can view this pamphlet and other relevant safety and security materials by accessing our website: <http://www.BridgeValley.edu/crime-statistics>

**Security Statement:** The protection of property and personnel at BridgeValley Community and Technical College (BridgeValley) is provided by the Office of Police Services, which consists of three certified and sworn officers having law enforcement and arrest powers. The department is augmented by personnel who assist in building and property protection and act as additional “eyes and

ears” by reporting suspicious activity and/or potentially hazardous situations. In addition, staff, faculty and students, with assistance of the Office of Police Services, form a “partnership in crime prevention.”

The Office of Police Services maintains liaisons with and cooperative working relationships with local, state, and federal law enforcement agencies. The department has entered into written Memoranda of Understanding with Kanawha County Police, Montgomery City Police, and WVU Institute of Technology Police. The department, aside from having its own campus-wide radio network, is also linked to outside law enforcement agencies via METRO (centralized dispatch for Police/Emergency Personnel). The Police are charged with the responsibility for investigation, follow-up, apprehension, and resolution of any incident reported to us. For the department to achieve its mission, it is critical that all members of the community report crimes promptly and accurately.

Department personnel are actively involved, as committee members, panelists, presenters, etc., in the various BridgeValley educational and awareness programs dealing with alcohol/drug abuse, self-protection and safety and the protection of personal property and property belonging to the institution. The security awareness programs are designed to inform students and employees about campus safety procedures and practices and to encourage students and employees to be responsible for their own security.

No institution can guarantee the total safety and security of all its members. Only through community support and involvement can we be successful in achieving our goal. We ask you to help us by not taking unnecessary risks, by locking your door and securing the facilities when you leave, and reporting any suspicious activity or crime immediately. Together, we can help make the College a more safe and secure environment.

## **Definition of Terms**

To insure consistency, uniformity, and the use of “a common language and meaning,” the following standardized definitions (FBI - Uniform Crime Report) for crimes reported herein are used.

**Aggravated Assault:** An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. Note that an unsuccessful attempt to commit murder would be classified as an aggravated assault.

**Arrest:** When a law enforcement officer has detained an individual with the intention of seeking charges against the person for a specific offense(s) and a record is made of the detention.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Burglary (Breaking and Entering):** The unlawful entry into a building or other structure with the intent to commit a crime. Note that forced entry is not a required element of the offense; so long as the entry is unlawful (constituting a trespass), it may be accomplished via an unlocked door or window. Included are unsuccessful attempts where force is employed, or where a perpetrator is frightened off while entering an unlocked door or climbing through an open window.

**Dating Violence:** Violence committed by a person: who is or has been in a social relationship of a romantic or intimate nature with the victim, and where the existence of such a relationship shall be determined based on a consideration of the following factors- the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

**Domestic Violence:** A felony or misdemeanor crime of violence committed by: a current or former spouse or intimate partner of the victim, a person with whom the victim shares a child in common, a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies [under VAWA], or, any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws.

**Drug Abuse Violations:** Violations of laws prohibiting the possession, production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation or use.

**Hate Crime:** A crime that manifests evidence that the victim was intentionally selected because of the perpetrators bias. The applicable categories of bias are race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, and or disability.

**Liquor Law Violations:** Violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages (with the exception of “driving under the influence” or “drunkenness”).

**Manslaughter:** The killing of another person through gross negligence.

**Murder:** The willful (non-negligent) killing of one human being by another.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle.

**Protective Order:** A court order instructing a person to desist from abusing or harassing the petitioner (usually a related person) for a fixed period.

**Rape:** The carnal knowledge of a person forcibly and/or against the person’s will, or not forcibly or against that person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity; or an attempt to commit rape by force or threat of force.

**Robbery:** The taking, or attempting to take, of anything of value under confrontational circumstances from the control, custody, or care of another person or persons by force or threat of force or violence and/or by putting the victim in fear of immediate harm.

**Weapons Possessions:** Violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or deadly weapons.

## **Jeanne Clery Disclosure of Campus Security**

# Policy and Campus Crime Statistics Act

The Amendment of 1998 to the Higher Education Act of 1965 established that henceforth the portion of this law addressing campus security issues, previously known as Campus Security Act, now be known as the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The Amendment adds arson and manslaughter to the list of reportable crimes and requires reporting manifestation of prejudice where evidence of such is found. It also requires that the location of reportable crime be included i.e. (1) on campus, (2) non-campus building or property, or (3) on public property. Additionally the Amendment requires statistical data on crimes where evidence of prejudice is manifested and that timely warning be provided on crimes representing a continuing threat to the campus population.

**Manifested Prejudice:** Crimes involving bodily injury that show evidence of prejudice based on race, gender, sexual orientation, ethnicity, or disability.

**Timely Warning:** Requirement for the College to issue timely warning to campus community of any occurrence of the listed crimes that are considered to represent a continuing threat to students or employees.

**a. Campus:** Any building or property owned or controlled by a school, to include residence halls within the same reasonably contiguous geographic area and used by the school in direct support of or in a manner related to its educational purposes, and property within the same reasonably contiguous geographic area that is owned by the school but controlled by another person, if it is used by students and supports the school's purposes (such as a food or other retail vendor).

**b. Non-campus building/property:** Any building or property owned or controlled by student organizations recognized by the school, and, any building or property (other than a branch campus owned or controlled by the school, that is NOT within the same reasonable, contiguous area, is used in relation to the school's educational purpose, and is used by the students (this portion was added by the Amendments).

**c. Public property:** Means all public property that is within the same reasonable contiguous geographic area of the school that is adjacent to a facility owned or controlled by the school, and the facility, is used by the school in a manner related to the institution's

educational purposes. For example: a sidewalk, a street, other thoroughfare, or parking facility.

**Campus Security Authorities:** Individuals or organization identified by the institution as those to whom students and employees should report crimes; officials of the institution who have significant responsibility for student and campus activities.

- a) Students should report incidents to
  - 1. Office of Police Services
  - 2. Office of Student Services
- b) BridgeValley employees should report incidents to
  - 1. Office of Polices Services
  - 2. Office of Human Resources
  - 3. Supervisor

**Crime Statistics:** The criminal activity statistics presented herein are the results of data gathered by the BridgeValley Office of Police Services and are based on complaints/reports made to the department by victims, witnesses, received from the College officials or outside law enforcement agencies. The time frame represented by the statistics is the calendar year (January 1 through December 31) of year(s) noted.

The statistics represent criminal activity made known to and officially recorded by the Office of Police Services pertaining to *crimes against persons* (murder, rape, manslaughter and aggravated assaults); *crimes against property* (robbery, burglary, arson and motor vehicle theft) and arrests or referrals to campus disciplinary system for (1) liquor law violations; (2) drug abuse violations, and (3) weapon law violations.

In addition, statistics are provided on off-campus crimes reported to and handled by outside local law enforcement agencies, but coordinated with the College due to their having an impact on BridgeValley.

**Access/Security of Grounds & Facilities:** BridgeValley, as a “public and open institution,” has no physical barriers delineating its property boundaries. Access to grounds and buildings is “controlled” by Office of Police Services personnel through constant patrol activity and the immediate response to reports of suspicious person(s) or activity.

## Prohibited Activity

1. Federal, State, Local laws, and BridgeValley rules and regulations prohibit the use, possession, distribution, sale and/or manufacturing of illicit drugs. The Office of Police Services and local law enforcement agencies freely exchange information and cooperatively work to maintain a drug-free environment at the College and surrounding community.
2. BridgeValley rules and regulations and State laws prohibit the use and possession of alcoholic beverages, wine, and beer on College owned or controlled property. Legal age for purchasing alcoholic liquor, wine, or beer in the State of West Virginia is 21.
3. Federal, State, Local laws and BridgeValley rules and regulations prohibit the possession of firearms or other dangerous weapons on College owned or controlled property.

**Missing Person Procedure:** If anyone has reason to believe that a member of the College community is missing they should immediately notify the Office of Police Services whether that student is a resident or non-resident. All possible efforts will be made to locate the student, to determine his or her state of health and well-being. The Office of Police Services will informally enlist the aid of the police agency having jurisdiction.

Concurrently College officials will endeavor to determine the student's whereabouts through contact with friends, associates and/or employers of the student. Police Services will determine if the student has been attending class labs, recitals, and scheduled organizational or academic meetings. If located, verification of the student's health and well-being will be determined. When and where appropriate, a referral will be made to the College health center for evaluation.

If not located, notification of the family and possibly other law enforcement agencies will be initiated via the initial report to determine if they may know the whereabouts of the person in question. If the student is an off campus student, appropriate family members or associates will be encouraged to make an official missing person report to the law enforcement with the pending jurisdiction. If the person is under the age of 18 and is not an emancipated individual the Office of Police Services will notify the student's parent or legal guardian immediately after the Office of Police Services has determined the student is missing.

The Office of Police Services will assist the primary investigative agency in all ways prescribed by law, if the student is an on campus student the Office of Police Services will open an official investigation, and retain status as the primary investigative unit. Upon closure of the missing person investigation all parties contacted will be notified of the status of the case.

All students, faculty, and staff have the option of providing information in a confidential manner the Office of Police Service at. All information received will be treated in a confidential manner, and identity of the provider will not be made public.

**Reporting Criminal Activity:** BridgeValley personnel and students are strongly advised and encouraged to report crimes and suspicious behavior or activity directly to the Office of Police Services by dialing extension 304-205-6630.

Any person, to include members of the community, may also (a) report crimes by dialing 911; (b) report incidents to any College official (to include Resident Housing personnel); or (c) report incidents by personally contacting any member of the Office of Police Services.

**Crime Prevention Programs:** BridgeValley has a variety of programs designed to enhance the safety and the protection of its population and to encourage a commitment to crime prevention. Pertinent subject matter is continuously published and disseminated campus-wide and to the public at large through pamphlets, leaflets, new releases, films and seminars, and during each Orientation:

1. Key Control
2. Property ID/protection
3. Anonymous Tip Line
4. Self-protection/safety
5. Room/vehicle protection

**Educational Programs:** The College offers a variety of Educational Awareness programs pertaining to drug/alcohol abuse, rape, safety consciousness, protection for women, etc. Subject matter is available to students and employees through scheduled meetings/seminars, at orientation, and campus-wide distribution of pamphlets, leaflets, news releases, as well as pertinent articles/information published in the College's newsletters.

1. Sexual Assault
2. Drug abuse prevention
3. Alcohol abuse prevention
4. Domestic Violence



## 5. Violence Against Women

**Reported Crime Process:** Once a crime is reported to one of the Campus Security Authorities:

- a) Appropriate coordination is made and an investigation is initiated.
  - b) Appropriate assistance to victim is offered/initiated.
  - c) If appropriate, victim protective measures are activated.
  - d) Perpetrator, once positively identified
1. May be subject to arrest and having appropriate charges preferred in civil court.
  2. May be sanctioned by College Disciplinary System, or,
  3. Both of the above....one does not preclude the other.

## SEX OFFENSE REPORTING PROCEDURE

**A. Reporting the Offense:** Victims of sex offenses are strongly encouraged to immediately report the incident to one of the below listed Security Authorities at the indicated telephone extensions:

- Office of Police Services 304-205-6630
- Title IX Personnel: Montgomery 304-734-6646 or South Charleston 304-205-6606, 304-205-6705

**B. Preservation of Evidence:** The preservation of evidence is the key to the successful prosecution of sex offenses either on or off campus. It is therefore imperative that the victim:

1. Cooperate fully by providing specific details of the incident, to include identification of perpetrator, if known, and/or a full description of the suspect.
2. Do not shower or change articles of clothing.
3. Maintain the crime scene intact by not touching or removing any articles or items.
4. Cooperate fully by having a medical examination by a physician at a local hospital.

**C. Counseling:** Once a sex offense is reported to a security authority, immediate coordination with Collegiate Support and contract counseling center, KPCC, is established. A counselor makes contact with the victim and provides and/or coordinates required counseling needs, to include aid from outside agencies.

**D. Sex Offense Prosecuted-Off Campus:** Should the victim elect to press civil charges against the perpetrator, the BridgeValley Office of Police Services coordinates the results of the investigation with the

Kanawha County Prosecuting Attorney's Office, appropriate charges are filed at Kanawha County Magistrate Court, and the matter is resolved through due process of the magistrate court.

**E. Sex Offense Prosecution-On Campus:** Regardless of whether or not civil charges are preferred, the College has a legal right to initiate disciplinary action, if the perpetrator is a student or employee of the institution. Due process, as established by College policy and procedures, is under the auspices of an appropriate Hearing Board. The Hearing Board recommends disciplinary sanctions, which may include suspension or expulsion for a student or up to termination for an employee.

**F. College Commitment:** BridgeValley Community and Technical College is committed to ensuring that:

1. Victim's academic and living situations will be changed upon request if reasonably available.
2. Accuser and accused have same right (if any) to have other present during disciplinary hearing.
3. Accuser and accused shall be notified of the outcome of a campus disciplinary proceeding.

**G. Sex Offender Registry:** The West Virginia State Police maintains the Sex Offender Registry website which can be accessed as reflected below:

- <https://apps.wv.gov/StatePolice/SexOffender/> or
- <http://www.wvsp.gov> then scroll to Sex Offenders

## **Sexual Assault and Domestic/Dating Violence and Stalking**

Sexual assault, domestic/dating violence, and stalking are prohibited and are taken very seriously by BridgeValley. The College encourages and offers educational programs to prevent such incidents and training to properly handle them should they occur.

## **Prevention Programming and Information**

Sexual assault and domestic/dating violence and stalking can happen to anyone, no matter how prepared or cautious the person may be. Victims

should not blame themselves or hesitate to report the incident. Whatever the circumstances, victims often fear being blamed, humiliated, or not believed. These feelings of fear, guilt, and helplessness can lead to depression, illness, and trouble with academics and relationships.

Remember, no one deserves or asks to be sexually assaulted or abused through domestic/dating violence and stalking. You are encouraged to report any incident to the College Police at (304) 205-6630 or 911. Victims of these crimes have the right to notify the Kanawha County Sheriff's Department, and College Police personnel will assist the student in notifying these authorities, if the student requests our assistance. Individuals may also report the incident to the institution's Title IX coordinator. The Title IX Coordinator, Michelle Bissell, is responsible for coordinating the institution's compliance with Title IX and located at 2001 Union Carbide Drive, South Charleston, WV 25303, Room 302. The institution's sexual misconduct policy, which includes sexual harassment and sexual assault, can be found in Board of Governors Policy A-5 at: <http://www.bridgevalley.edu/bog-adopted-policies>

A description of the grievance procedures for complaints against non students can be found at the following address:  
[http://www.bridgevalley.edu/sites/default/files/files/BridgeValley\\_Site\\_Files/BOG/Policies/Adopted/Policy%20A-5%20Title%20IX%20Revised\\_0.pdf](http://www.bridgevalley.edu/sites/default/files/files/BridgeValley_Site_Files/BOG/Policies/Adopted/Policy%20A-5%20Title%20IX%20Revised_0.pdf)

A description of the grievance procedures for complaints against students can be found at the following address:  
[http://www.bridgevalley.edu/sites/default/files/files/BridgeValley\\_Site\\_Files/BOG/Policies/Adopted/Policy%20A-5%20Title%20IX%20Revised\\_0.pdf](http://www.bridgevalley.edu/sites/default/files/files/BridgeValley_Site_Files/BOG/Policies/Adopted/Policy%20A-5%20Title%20IX%20Revised_0.pdf)

The College conducts prevention programs for incoming students during the orientation process, and the college provides regular awareness training for faculty and staff through required professional development sessions. Ongoing prevention messages can be found on the campus digital messaging system and periodically through campus newsletters.

### **Victims of Rape, Sexual Assault, Domestic/Dating Violence, or Stalking**

*If you are raped or sexually assaulted, you should take the following steps:*

1. Get medical attention immediately.

2. Save your clothing.
3. Report the incident to the police even if you decide not to prosecute.
4. Take advantage of available support systems.
5. Try to preserve all physical evidence. Do not wash, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper bag, not a plastic bag.

*If you are the victim of a domestic/dating violence:*

1. Assess your immediate safety needs.
2. Call police or 911.
3. Take photographs of abuse and/or property damage.
4. Obtain a copy of your medical reports.
5. Obtain a copy of the police report.

*If you are being stalked:*

1. Documentation is needed –write down the details.
2. Keep e-mail messages or social media posts, voicemails, texts, etc.
3. Report to the police.
4. Obtain restraining orders through the courts.
5. Monitor your behavior –don't act out against the stalker by committing an illegal act.

Victims of domestic/dating violence and stalking offenses are protected by law and should seek to report these incidents to the authorities, including the College Police. If you, your family, or a friend is in immediate danger, you should call 911 or go to your nearest police station as soon as possible. If you are suffering from a pattern of violence, you have the right to request a restraining order against the abuser. The police can assist you in this process. When the restraining order comes into effect, the offender will be legally prohibited from coming near you. If you live with the abuser, he or she will be required to move out of the dwelling. The abuser will also be required to stay away from your place of work or your child's/children's school, if you have children. Following this process will also introduce you to the networks that can help you recover and take control again. In addition, the resources below are available to victims to obtain a medical examination and take advantage of available support systems.

**BridgeValley- Sexual Assault, Domestic Violence, Dating Violence, and Stalking Resources**

Medical:

**-Women and Children's Hospital**, Charleston, WV (Within 72 hours of assault, Rape Evidence Collection) 304-388-2724

**-Montgomery General Hospital** 304-442-5151 (Examine for trauma, STDs, pregnancy)

Report:

On-Campus:

**-The Campus Police Department** 304-205-6630 or 911

**-WVU Tech Campus Police** 304-442-3101

Off-Campus:

**- Kanawha County Sheriff's Department**, 304-345-0169 or 911

**-County/State Police** –911

**-Women's Resource Center**, Beckley, WV (24 hour hotline) 304-255-2559

**-YWCA Resolve Family Abuse Program**, 1426 Kanawha Boulevard East, Charleston, WV 25301

Support Services:

**-BridgeValley Counseling Services** 304-205-6706, 304-734-6612

**-ESCAPE (Shelter)** –Fayetteville, WV 304-574-0500

**-Fayette County Health Department** –304-574-1617

**-Kanawha County Health Department** – 304-344-5243

**-WV Foundation For Rape Information Services Website** -  
<http://www.fris.org/home.html>

## **Victim's Rights**

As required by law, in cases of sexual assault, other sex offenses, domestic/dating violence, and stalking offenses:

A victim of sexual assault, domestic/dating violence, or stalking shall be provided a written explanation of his or her rights as defined below.

Furthermore, the College shall inform the victim in writing of options and resources available to obtain assistance in changing academic living, transportation, and working situations after an alleged sexual assault, other sex offenses, and domestic/dating violence and stalking offenses.

—The College shall provide information regarding how it will protect the confidentiality of victims, including how publicly-available record keeping will be accomplished without the inclusion of identifying information about the victim, to the extent permitted by law.

—The College shall inform the College community in writing about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available for victims both on-campus and in the community.

### **Possible Sanctions for Responsible Student**

Possible sanctions for sexual assault, other sex offenses, domestic/dating violence and stalking offenses by the institution following an on-campus disciplinary hearing are as follows:

—For students: actions may be taken ranging from issuing a letter of probationary warning to expulsion of the student(s).

—The College Police may refer the incident to Student Affairs after conferring with the Prosecuting Attorney or may obtain arrest warrants and seek prosecution under state statutes.

### **Student Conduct Procedure**

As required by law, in cases of alleged sexual assault, other sex offenses, and domestic/dating violence and stalking offenses handled through on-campus disciplinary hearings, the following apply:

—The accuser and accused are entitled to simultaneous written notice of the charge and the hearing related to these offenses.

—The accuser and accused are entitled to the same opportunities to have others present during the proceedings.

—The accuser and accused are entitled to simultaneous written notification of any change to the results of the proceedings that occur prior to the results becoming final.

## Registered Sex Offender information

The State of West Virginia requires sex offenders to register with the State Police. The State makes this information available to law enforcement agencies. This information is available to the public at the following website: <https://apps.wv.gov/StatePolice/SexOffender>

## Fire Alert Systems and Detection

**Fire:** Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner. **Fire Related Injury:** Any instance in which a person is injured as a result of a fire including an injury sustained from a natural or accidental cause while involved in fire control, attempting to rescue, or escaping from the danger of the fire. The term person may include students, faculty, staff, firefighters, or any other individual.

**Fire Related Death:** Any instance in which a person is killed as a result of a fire including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, escaping from the dangers of a fire, or deaths that occur within one year of injuries sustained as a result of the fire.

**Fire Safety System:** Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: Sprinkler system or other fire extinguishing systems. Fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire such as horn bells, or strobe lights, smoke control and reduction mechanisms, fire doors, and walls that reduce the spread of a fire.

**Value of Property Damage:** The estimated value of the loss of the structure, and contents in terms of the cost of replacement in like kind and quantity, including contents damaged by fire, related damages caused by smoke, water and overhaul, however it does not include loss such as business interruption.

**Fire Log:** A fire log kept at the Office of Police Services open to the public during normal business hours.

**Fire Safety:** The Police Services and Maintenance Staff will annually review the fire systems across the campus, recommend upgrades if needed, and conduct repairs if problems are identified.

**Fire Safety Education:** Campus policy on fire safety prohibits the burning of incense, and candles in any room on campus. All open flames are prohibited on campus. In case of fire please sound the nearest fire alarm and evacuate the building as soon as possible.

**Evacuation procedures:** There are emergency exit plans located near each exit on every floor of the BridgeValley building. Additionally, there are Emergency Response Flip Charts located next to each stairwell. Listed below are some procedures to follow in case of an emergency or evacuation situation:

- Know the emergency routes from your room and hall.
- Check to see if the door is hot or has smoke around it, if so stay in the room and wait to be evacuated by firefighters.
- Shut the door tightly when you leave.
- Exit the building and follow the directions of staff members.
- Do not remain in parking lot or in close proximity to the building. A minimum of 300 feet is recommended. The central location to gather is the large field behind the BridgeValley parking lot. Stay away from the building until the all clear is given.
- If you can use a fire extinguisher without endangering yourself, do so. However if you have concerns about your safety, exit the area.
- Do not engage the fire in any way if you have concerns for your safety.

**Fire Safety Inspections:** All fire extinguishers are checked on a monthly basis. Various areas of the campus are inspected daily for potential fire hazards. Health and safety inspections are done each semester by the maintenance staff and the Office of Police Services. Below is a list of commonly encountered issues:

- Items stored closer than 18 inches from a sprinkler head.
- Blocking of electrical panels.
- Blocking of egress (exit) pathways.
- Evidence of burning candles, incense, or tobacco products.
- Covering a door with paper or other combustible material.
- Use of electrical wiring, devices, appliances which are modified or damaged.
- Use of a portable heater.
- Use of halogen lamp/lighting.



- Any other situation deemed unsafe by staff.

**Mass Notification System:** BridgeValley Community & Technical College utilizes an emergency notification system called BridgeValley Connect to enable the College's ability to reach students, faculty, and staff with time-sensitive information during unforeseen events or emergencies. BridgeValley Connect is part of the College's overall emergency planning effort. The system uses voice, email, and text messaging to allow College officials to provide pertinent details and instruction on appropriate responses during critical incidents. In order to receive these important messages all three ways, you must provide contact information via an online form found on the institution's website. By default, emergency messages go to all active College e-mail accounts and to faculty and staff office telephones that are listed in the campus directory. We strongly encourage all members of the campus community to take advantage of the opportunity to provide multiple contact options. For more information on BridgeValley Connect and to sign up for this service, visit the BridgeValley website under the Current Students tab and then E-Tools and Resources. Sign up now! BridgeValley Connect will be used when it is imperative to contact students, faculty, and staff as quickly as possible. This can include, but is not limited to, cancellation of classes due to severe weather conditions, a fire or a chemical leak requiring the evacuation of the building or closing the campus, or an ongoing criminal incident that requires members of the campus community to take action to ensure their safety.

#### **Policy Statement on Mass Notification Policy Statement:**

BridgeValley Community & Technical College have established guidelines to be used in the mass distribution of emergency alerts to students, faculty, and staff that would be affected directly by a critical incident which poses an imminent threat to the health, and safety of the campus community.

Text, voice and e-mail message alerts are one of the elements of the comprehensive emergency response protocol that provides for rapid notification to students, faculty, and staff about situations or events that are occurring on campus and its surrounding areas.

The notification messaging service utilized by BridgeValley Community & Technical College requires users to opt-in to the service by subscribing their cell phone or wireless device. To sign-up, visit <http://www.bridgevalley.edu/bridgevalley-connect>. The e-mail component of the program is provided automatically when a College e-mail address is assigned.

## Notifications

Immediately after sending an emergency alert message the designee who created the message shall notify officials of the College that the message has been sent and shall describe the rationale for activating the notification system. The purpose of this communication is to ensure that all offices are sharing consistent information and not sending any duplicate messages. The Office of Police Services will subsequently coordinate with the appropriate agencies and institutional departments in accordance with Emergency Operations Plan.

Once the all clear has been given and the situation is resolved, then a formal message will again be sent to advise all of the status of the incident.

An electronic record will be maintained via the messaging system concerning each activation. Copies of these messages can be made available through proper channels.

### BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE CAMPUS CRIME STATISTICS

	2017	2018	2019
I. Homicide	0	0	0
a. Murder/non-negligent manslaughter			
b. Negligent manslaughter			
Manifested Prejudice			
Location of Incident			
a. On campus			
1. Dormitory			
2. Academic Area			
3. Administrative Area			
4. Grounds			
b. Non campus building/property			
c. Public property			

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	2017	2018	2019
II. Sex Offenses	0	0	0
a. Forcible			
1. Forcible rape			
2. Forcible sodomy			
3. Sexual offense w/object			
4. Forcible fondling			
b. Non forcible			
1. Incest			
2. Statutory rape			
Manifested Prejudice			
Location of Incident			
a. On campus			
1. Dormitory			
2. Academic Area			
3. Administrative Area			
4. Grounds			
b. Non campus building/property			
c. Public property			
III. Robbery	0	0	0
Manifested Prejudice			
Location of Incident			
a. On campus			
1. Dormitory			
2. Academic Area			
3. Administrative Area			

	2017	2018	2019
4. Grounds			
b. Non campus building/property			
c. Public property			
IV. Aggravated Assault	0	0	0
Manifested Prejudice			
Location of Incident			
a. On campus			
1. Dormitory			
2. Academic Area			
3. Administrative Area			
4. Grounds			
b. Non campus building/property			
c. Public property			
V. Burglary	0	0	0
a. Burglary Dwelling			
b. Breaking & Entering			
Manifested Prejudice			
Location of Incident			
a. On campus			
1. Dormitory			
2. Academic Area	0	0	0
3. Administrative Area			
4. Grounds			
b. Non campus building/property			

	2017	2018	2019
c. Public property			
VI. Arson	0	0	0
Manifested Prejudice			
Location of Incident			
a. On campus			
1. Dormitory			
2. Academic Area			
3. Administrative Area			
4. Grounds			
b. Non campus building/property			
c. Public property			
VII. Motor Vehicle Theft	0	0	0
Manifested Prejudice			
Location of Incident			
a. On campus			
1. Dormitory			
2. Academic Area			
3. Administrative Area			
4. Grounds			
b. Non campus building/property			
c. Public property			
VIII. Liquor Law Violation	0	0	0
Arrests			

	2017	2018	2019
Campus Disciplinary Action			
Location of Incident			
a. On campus			
1. Dormitory			
2. Academic Area			
3. Administrative Area			
4. Grounds			
b. Non campus building/property			
c. Public property			
IX. Drug Abuse Violation	0	0	0
Arrests			
Campus Disciplinary Action			
Location of Incident			
a. On campus			
1. Dormitory			
2. Academic Area			
3. Administrative Area			
4. Grounds			
b. Non campus building/property			
c. Public property			
X. Weapons Violations	0	0	0
Arrests			
Campus Disciplinary Action			

	2017	2018	2019
Location of Incident			
a. On campus			
1. Dormitory			
2. Academic Area			
3. Administrative Area			
4. Grounds			
b. Non campus building/property			
c. Public property			
XI. Hate Crimes Violations	0	0	0
XII. Stalking			0
XII. Domestic Violence			0
XIII. Dating Violence			0

2017 BRIDGEVALLEY Fire Statistics						
Building	Total Fires	Date/ Time of Incident	Cause of Fire	Injuries requiring medical treatment	Deaths related to fire	Value of property damage due to fire
BRIDGEVALLEY Building 2000						

2018 BRIDGEVALLEY Fire Statistics						
Building	Total Fires	Date/ Time of Incident	Cause of Fire	Injuries requiring medical treatment	Deaths related to fire	Value of property damage due to fire
BRIDGEVALLEY Building 2000						

2019 BRIDGEVALLEY Fire Statistics						
Building	Total Fires	Date/ Time of Incident	Cause of Fire	Injuries requiring medical treatment	Deaths related to fire	Value of property damage due to fire
BRIDGEVALLEY Building 2000						

**Partnership in Crime Prevention:** The Office of Police Services recognizes the need for and strongly encourages “public involvement” in crime prevention within campus property areas and the surrounding community. It is through the participation and involvement of each person on campus that the goal of “providing a safe and tranquil campus” can be achieved.

Each member of the “College Community” can assist the Office of Police Services to maintain a safe environment by committing to a “partnership in Crime Prevention” and accepting a responsibility for practicing



personal safety on a daily basis by not taking unnecessary risks, securing personal property, locking doors and securing facilities, and by the immediate reporting of crime and/ or suspicious activity.

Your personal commitment and active participation in Crime Prevention assures that BridgeValley continues to maintain a safe and tranquil environment conducive to learning, allowing each individual the opportunity to experience and achieve to his/her full potential, being worry-free to “carve” a place in BridgeValley’s “living laboratory of human relations.”

**Partnership in Crime Prevention**  
**Immediately report illicit and suspicious activity to**  
**the Office of Police Services**  
**304-205-6630**