



# Student Organizations – Chartering Form

Name of Organization \_\_\_\_\_

Advisor(s) \_\_\_\_\_

### LIST OF OFFICERS

**President or Chair** \_\_\_\_\_

Phone Number \_\_\_\_\_

Campus Email Address \_\_\_\_\_ @ my.bridgevalley.edu

**Vice President** \_\_\_\_\_

**Secretary** \_\_\_\_\_

**Treasurer** \_\_\_\_\_

**Other Officers (list names and titles):** \_\_\_\_\_

\_\_\_\_\_

**Does the club have an off-campus bank account?** YES \_\_\_\_ NO \_\_\_\_

**If yes, please provide the following information:**

Name of Financial Institution \_\_\_\_\_

FEIN/Tax ID Number \_\_\_\_\_

Name(s) of account administrator(s) \_\_\_\_\_

**Does your organization have a BridgeValley vanity (email) account?** YES \_\_\_\_ NO \_\_\_\_

**If yes, please provide the following information:**

Name of vanity account \_\_\_\_\_ @my.bridgevalley.edu

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*I have read and understand the procedures and policies for student organizations as presented in the Student Organization Handbook.*

\_\_\_\_\_  
Club President or Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor

\_\_\_\_\_  
Date