

## BridgeValley Community & Technical College Entry Level Driver Training (CDL) Program



Truck drivers are an essential part of keeping our supply chains moving. The continual increase in demand for goods means freight-hauling will remain a strong career opportunity. Your choice of a career depends on your lifestyle. Working as a long-haul truck driver may mean being away from home for long periods of time but can provide an opportunity to explore the country. Driving locally can provide a more regular schedule and more time for a family. Regardless of the path you choose, BridgeValley's CDL program means you could be behind the wheel and earning a great paycheck in as little as five weeks.

### PRE-REQUISITES:

- You must be at least 18 years old (intrastate only until 21 years of age) with a valid driver's license and have a clean driving record.
- Per federal requirements (FMSCA 391.11 (2)), you must be able to read, write, and speak the English language sufficiently to converse with the public, understand highway traffic signs and signals, respond to official inquiries, and make entries on reports and records in English.
- A high school diploma or GED is not required to take this class; however, companies may require it for employment.

### Step 1: Submit your Application for Admission to BridgeValley CTC.

- Create an account with BridgeValley Community & Technical College.
- Go to [www.bridgevalley.edu](http://www.bridgevalley.edu) and click on "Apply to BV".
- Then click on "New Users....." if you are applying for the first time.
- After you have **created an account**, you must then complete the Application for Admission online.

The image shows two screenshots from the BridgeValley website. The left screenshot is a dark-themed banner with the text "FIND YOUR PATH AT BRIDGEVALLEY" in large white letters. Below this, it says "BridgeValley offers leading-edge technology, innovative ideas, and dynamic technical education to our students and our communities". At the bottom, there are two white buttons: "Apply to BV" and "Request Info". A red arrow points from the "Apply to BV" button to the right screenshot. The right screenshot is a white-themed login page titled "Welcome to BridgeValley". It has a link for "New Users Please Click Here to Create an Account" in blue. Below that are input fields for "Email" and "Password". The password field has a "SHOW" link to its right. There is a "Forgot your password?" link in blue. At the bottom, there are two checkboxes: "Remember Me" and "Are you signed in from a public computer?". A large green "Sign In" button is at the bottom.

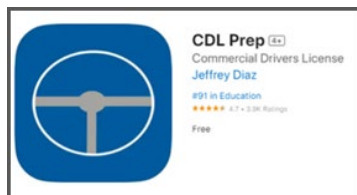
## Step 2: Apply for your CDL Test Card at the WV DMV.

- You must have:
  - A valid driver's license,
  - The results of your **DOT physical** completed by a certified medical examiner listed on the Federal Motor Carrier Safety Administration's National Registry website, located at: [nationalregistry.fmcsa.dot.gov](http://nationalregistry.fmcsa.dot.gov),
  - A copy of your birth certificate, passport, or permanent resident Card,
  - Proof of your Social Security number, and
  - Proof of WV residency

**NOTE:** *If you have the required documents when you go to the DMV, you will get your card while there.*

## Step 3: Study for the quizzes you must pass to receive your CDL Learner's Permit.

- You must pass three tests (General knowledge, Air Brakes, and Combination Vehicles) with at least 80% correct to receive your CDL Learner's Permit.
- Pick up a free copy of the updated version (08/2023) of the Commercial Driver's License Manual from your local WV DMV CDL office as a study guide and bring to class.
- Download the CDL Prep app for your cell phone to take practice tests; the former CDL students unanimously recommend this app:



## Step 4: Apply for your CDL Learner's Permit.

- Your CDL Learner's Permit is valid for 6 months; can renew it once for an additional 6 months.
- There **may be a \$32.50 fee** for your CDL Learner's Permit.

**NOTE: You must have your CDL Learner's Permit prior to the first day of class—no exceptions!**

## Step 5: Successfully pass a drug screen test.

- It may take up to 2 weeks to receive the results of your drug test so plan accordingly.

## Step 6: Submit copies of your CDL Learner's Permit and the results of your drug test to:

[Jan.Hensley@BridgeValley.edu](mailto:Jan.Hensley@BridgeValley.edu)

## Step 7: Make a 10% deposit on your account and *begin your online classes immediately!*