



BOARD OF GOVERNORS

AGENDA

March 8, 2019

MEMBERS

Gregory Barker
Sally Cline
Barry Crist
Jane Harkins
Andrew Kennedy

Srini Matam
Shellie Oden
Trevor Stanley
Kent Wilson
Daniel Wright

Eunice M. Bellinger
President

BOARD OF GOVERNORS

BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

South Charleston Campus, Room 006

2001 Union Carbide Drive, South Charleston, WV 25303

March 8, 2019, 9 a.m.

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Oath of Office**
 - a. Trevor Stanley, Newly Appointed Student Representative
- IV. Approval of Minutes**
 - Minutes of January 18, 2019 1
- V. Board Report**
 - a. Presidential Evaluation Committee
 - b. Commencement Attendance, May 11
- VI. President's Report**
- VII. Administrative Items**
 - a. Information Item: Holiday Calendar for 2019-2020 5
- VIII. Additional Board Action and Comments**

IX. Dates to Remember

- a. March 11—Spring Holiday, Campus Closed
- b. March 11-16—Spring Break
- c. March 19—Introduce a Girl to Engineering Day, ATC
- d. April 11—Spring Open House
- e. April 25—BridgeValley Night at the WV Power Park
- f. May 11—Commencement, Charleston Civic Center

X. Next Meeting

Friday, March 29, 2019
9 a.m.
South Charleston Campus

XI. Adjournment

BOARD OF GOVERNORS

BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

MINUTES

JANUARY 18, 2019

A meeting of the BridgeValley Community and Technical College Board of Governors (BOG) was held on Friday, January 18, 2019, at 9:00 a.m. at The GRID located at 807 2nd Avenue, Montgomery, WV.

Board members present: Greg Barker, Sally Cline, Barry Crist, Natosha Gillespie, Jane Harkins, Andrew Kennedy, Srini Matam, Shellie Oden, Kent Wilson, and Daniel Wright. Also in attendance were President Bellinger and BridgeValley faculty and staff.

I. Call to Order

Chair Cline called the meeting to order at 9:03 a.m.

II. Roll Call

Roll was taken by Alicia Syner noting that a quorum was present.

III. Installation of New Members

New members, Andrew Kennedy and Srini Matam, were sworn into office by Alicia Syner, Notary Public for the State of West Virginia.

IV. Approval of Minutes

Jane Harkins moved to approve the meeting minutes of November 9, 2018. Shellie Oden seconded the motion. Motion carried.

V. Administrative Items

a. Information Item: FY 2018-19 Budget Update

Cathy Aquino stated that BridgeValley is on target with revenue and expenses. Seventy-five percent of the operating budget has been released to departments, and budget managers continue to spend conservatively. She did note that enrollment is slightly down; however, this trend is statewide.

VI. Reports

a. Vice President of Academic Affairs

Pete Soscia provided an update on the campus relocation project. Due to the City of Charleston's recent change in administration, a few key items have been delayed. The college is currently in the process of contracting and finalizing financials for the move to the West Side. Dr. Soscia also reminded everyone that the outcome of the Blue Ribbon Commission will have a direct impact on the fate of the West Virginia Regional Technology Park.

Additionally, Dr. Soscia provided an update on the upcoming Higher Learning Commission (HLC) accreditation site visit. He noted that HLC evaluators will review faculty resumes to make sure they are properly credentialed to teach at an institution of higher education. At this time, all BridgeValley faculty meet the standards of HLC. A list of subfields required by HLC will be presented at the next Board meeting.

Dr. Soscia also discussed the college's early middle college high school initiative in collaboration with the West Virginia Department of Education and local high schools. The plan will be presented to the executive committee over the next few weeks to make sure everyone is aligned, and the college will move forward with funding models.

b. President's Report

President Bellinger provided an update on academic programs, noting the first class in brewing operations kicked off in January. Additionally, as part of the college's partnership with the Glen Ferris Inn, the culinary and hospitality program will be reinstated with a target date of Fall 2019. She stated that the Diesel Technology program will be relocated to the Brown Chevrolet building located on Fifth Avenue in Montgomery, allowing room for the program to expand.

President Bellinger introduced Stephanie and Kenny Wright from Dem 2 Brothers and a Grill and announced the opening of their new Sandwich Shop located in Pathfinder Hall (the former Tech Spot). Chair Cline welcomed them to campus and wished them success on their new business endeavor.

President Bellinger also announced the retirement of Carol Perry effective January 4, 2019, gave an overview of the holiday potluck luncheon held on December 6, and stated the future of KVC is unknown at this time.

Laura McCullough provided an update on community education, including the Road Scholars program, the Real Estate Broker program, a recent grant award

from the Greater Kanawha Valley Foundation for the GRID, and upcoming workshops.

Jeff Wyco gave an overview of the Workforce CCE Training Center, which will be housed on the Montgomery campus in the former Tech Maintenance building. The Center will offer non-credit training in Utility Line Service, Instrumentation and Natural Gas, Horizontal Directional Drilling, Heavy Equipment, Data and Fiber Optic Cabling, HVAC Building Automation, and Commercial Driver's Licensing.

Michelle Bissell provided a legislative update.

VII. Additional Board Action and Comments

Chair Cline expressed her gratitude to Dr. Bellinger and the college administration for the great work they're doing.

Danny Wright thanked Cathy Aquino and her team for doing an outstanding job on the budget and delivering it in a fashion that is understandable by all. Mr. Wright also complimented Dr. Soscia on the HLC Steering Committee process, noting that everyone on the committee is very professional and knowledgeable.

Mr. Wright recommended that all Board members participate in commencement on Saturday, May 11, 2019. Alicia will send an email to the Board with all relative information, and Chair Cline will take an official vote at the March meeting. Natosha Gillespie stated she thought it would be beneficial for the students to see the Board on stage.

VIII. Dates to Remember

- a. January 21—Martin Luther King, Jr. Holiday, Campus Closed
- b. March 11—Spring Holiday, Campus Closed
- c. March 11-March 16—Spring Break
- d. April 25—BridgeValley Night at WV Power Park
- e. May 11—Commencement

IX. Next Meeting

Friday, March 8, 2019
9 a.m.
South Charleston Campus

X. Adjournment

There being no further business, the meeting was adjourned.

_____, Sally Cline, Chair

_____, Kent Wilson, Secretary

**BOARD OF GOVERNORS
BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE
MEETING OF MARCH 8, 2019**

ITEM: **Holiday Calendar**

RECOMMENDED RESOLUTION: Information Only

STAFF MEMBER: Eunice Bellinger

BACKGROUND:

Per WV Code §18B-26 and BOG Policy B-4, the president shall determine six floating holidays which will be observed by employees in addition to the six holidays specified by statute.

The Board of Governors is provided the Holiday Calendar for July 2019, through June 2020 for information.

BridgeValley Community & Technical College

Employee Holiday Schedule*

Beginning July 1, 2019

Independence Day – Thursday, July 4, 2019

Labor Day – Monday, September 2, 2019

Thanksgiving Holiday – Thursday, November 28, 2019

Thanksgiving Holiday – Friday, November 29, 2019

Winter Holiday – Tuesday, December 24, 2019 (in lieu of Columbus Day, October 14, 2019)

Winter Holiday – Wednesday, December 25, 2019 (Christmas)

Winter Holiday – Thursday, December 26, 2019 (in lieu of WV Day, June 20, 2020)

Winter Holiday – Friday, December 27, 2019 (in lieu of President's Day, February 17, 2020)

Winter Holiday – Monday, December 30, 2019 (in lieu of Veterans Day, November 11, 2019)

Winter Holiday – Tuesday, December 31, 2019 (in lieu of ½ day Christmas Eve; ½ day New Year's Eve)

New Year's Day Holiday – Wednesday, January 1, 2020 (New Year's Day)

Martin Luther King Day – Monday, January 20, 2020

Memorial Day – Monday, May 25, 2020

Note: The Holiday calendar is subject to change at any time. Legislation may ensue, or additional days may be granted by the Governor and added at a later date; and the President has the option of reallocating holidays within a fiscal year to better meet student and service needs.

**Applies to all full-time regular/benefits-eligible classified, non-classified and faculty/FEAP employees with 12-month contracts.*