

BOARD OF GOVERNORS

BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

MINUTES

MARCH 9, 2018

A meeting of the BridgeValley Community and Technical College Board of Governors (BOG) was held on Friday, March 9, 2018, at 9:00 a.m. at the Advanced Technology Center located at 1201 Science Park Drive, South Charleston, WV.

Board members present: Greg Barker, Barry Crist, Jane Harkins, Shellie Oden, Don Stewart, Kent Wilson, and Daniel Wright. Board members absent: Sally Cline, Tom Dover, and Julia Fournier. Also in attendance were President Eunice Bellinger, Tighe Bullock from Crawford Holdings, Adam Krason from ZMM, and faculty and staff from BridgeValley.

I. Call to Order

Vice Chair Stewart called the meeting to order at 9:00 a.m.

II. Roll Call

Roll was taken by Alicia Syner noting that a quorum was present.

III. Approval of Minutes

Kent Wilson moved to approve the meeting minutes of November 10, 2017. Shellie Oden seconded the motion. Motion carried.

IV. Administrative Items

a. West Side Project Presentation

Tighe Bullock from Crawford Holdings introduced his team members and presented a roadmap for Charleston's Elk City (West Side). He shared his vision for Elk City, provided photos and data relevant to recent renovations his company has completed, and stated that he feels the old Staats Building would be a prominent space for BridgeValley should they wish to relocate.

In regards to crime statistics on the West Side, Adam Krason from ZMM Architects and Engineers said he doesn't see neighborhood crime as an issue for BridgeValley.

Vice Chair Stewart thanked Tighe and Adam for their efforts. He stated that the Board would consider all factors before moving forward. He asked Pete Soscia to continue holding focus group meetings with the community, faculty, and students.

b. Information Item: Holiday Calendar for 2018-2019

President Bellinger shared the holiday calendar for 2018-2019 as specified by WV Code §18B-26 and BOG Policy, B-4.

c. Information Item: Budget Update

Cathy Aquino presented a budget update as of December 31, 2017. She noted that revenue is on target at 46%; salaries and benefits are on target; and, non-payroll items are below target. She announced that the settlement for the Tech Park was paid in the second quarter and all outstanding invoices have been paid. The facility use agreement is up-to-date.

d. Action Item: Approval of Tuition and Fees

Kent Wilson moved the adoption of the following resolution:

RESOLVED, that the BridgeValley Community and Technical College Board of Governors approves a \$44 (1%) annual increase for resident tuition and a \$104 (1%) annual increase for non-resident tuition.

FURTHER RESOLVED, that the BridgeValley Community and Technical College Board of Governors approves the special fees and program fees as recommended.

Daniel Wright seconded. Motion carried.

V. Reports

a. Student Services and Enrollment Management Report

John Berry, Vice President of Student Services and Enrollment Management, provided a spring-to-spring comparison of enrollment numbers. He noted that we have seen an increase in first-time freshman and transfer students. While enrollment is down, our full-time equivalent (FTE) has risen and continues to do so.

b. Annual Faculty Report

Kent Wilson presented the annual faculty report. He highlighted faculty rank and degrees; division accomplishments (including the recent accreditation of the

Business program and the Medical Laboratory Technology program); upcoming events; articulation agreements; and faculty committee activities.

c. Annual Staff Report

Carla Blankenbuehler, Chair of Classified Staff Council (CSC), presented the annual staff report. She highlighted staff degrees; introduced the officers of the CSC; discussed community service activities; and, announced upcoming professional development activities.

d. President's Report

Michelle Bissell, Chief of Human Resources, provided a legislative update. She noted that the free community college education bill did not pass this year.

President Bellinger announced that she has been working closely with the Higher Education Policy Commission and community leaders to initiate a pilot middle early college high school program for Valley High School students. She also shared the new name of KVC's Montgomery campus—Riverbend in Support of Higher Education. Students should arrive on campus in July for orientation and begin taking classes at BridgeValley in January 2019.

She also provided an update on recent articulation agreement signings, upcoming events, and Montgomery campus initiatives.

VI. Possible Executive Session Under the Authority of WV Code §6-9A-4

The Board did not enter Executive Session.

VII. Additional Board Action and Comments

None.

VIII. Announcements/Upcoming Events

- a. March 12-17—Spring Break

IX. Next Meeting

Friday, April 6, 2018
9 a.m.
Montgomery Campus

X. Adjournment

There being no further business, the meeting was adjourned.

Jane Harkins, Jane Harkins, Chair

Sally M. Cline, Sally Cline, Secretary