

# BOARD OF GOVERNORS

## BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

### MINUTES

MAY 1, 2015

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A teleconference meeting of the BridgeValley Community and Technical College Board of Governors (BOG) was held on Friday, May 1, 2015, at 9:00 a.m.

Board members present: Donna Atkinson, Greg Barker, Mark Dempsey, Jane Harkins, Deb McDaniel, Karen Price, Michelle Wicks, and Jan Vineyard. Board members absent: Hannah Cole, Tom Dover, and David Lewia. Also in attendance were President Jo Harris, faculty and staff from BridgeValley.

#### I. Call to Order

Chair Dempsey called the meeting to order at 9:00 a.m.

#### II. Roll Call

Roll was taken by Alicia Syner noting that a quorum was present.

#### III. Approval of Minutes

Greg Barker moved to approve the meeting minutes of March 27, 2015. Jane Harkins seconded the motion. Motion carried.

#### IV. President's Report

President Harris presented the Board with a list of activities and meetings since the March meeting.

#### V. Administrative Items

##### a. Action Item: Approval of Revised BOG Rule C-1—Program Review

Jan Vineyard moved the adoption of the following resolution:

**Resolved**, that the BridgeValley Community and Technical College Board of Governors approves the revisions to BOG Rule C-1—Program Review and send the revised rule out for the 30-day comment period.

Jane Harkins seconded the motion. Motion carried.

**b. Action Item: Approval of Revised BOG Rule C-7—Standards and Procedures for Undergraduate Admissions**

Donna Atkinson moved the adoption of the following resolution:

**Resolved**, that the BridgeValley Community and Technical College Board of Governors approves the revisions to BOG Rule C-7—Standards and Procedures for Undergraduate Admissions and send the revised rule out for the 30-day comment period.

Jan Vineyard seconded the motion. Motion carried.

**c. Action Item: Approval of BOG Rule B-20—Phased Retirement Program**

Donna Atkinson moved the adoption of the following resolution:

**Resolved**, that the BridgeValley Community and Technical College Board of Governors approves a Phased Retirement Program for eligible full-time college employees and send the corresponding Rule B-20 out for the 30-day comment period.

Jan Vineyard seconded the motion. Motion carried.

**d. Action Item: Approval of Tech Park Service Agreements**

Jane Harkins moved the adoption of the following resolution:

**Resolved**, that the BridgeValley Community and Technical College Board of Governors approves for payment the retroactive additional rate of \$2.50 per square foot for Main and Annex Buildings as outlined in the supplemental addendum to the 2013-2014 Service Agreement with the West Virginia Regional Technology Park for the period of July 1, 2013 – June 30, 2014.

**Further Resolved**, that the BridgeValley Community and Technical College Board of Governors approves the 2014-2015 Service Agreements for Main and Annex Buildings at the rate of \$8.82 and \$8.34 respectively for the period of July 1, 2014 – June 30, 2015.

Greg Barker seconded the motion. Motion carried.

**VI. Academic and Student Affairs**

**a. Action Item: Program Suspension**

Karen Price moved the adoption of the following resolution:

**Resolved**, that the BridgeValley Community and Technical College Board of Governors affirms the recommendation of the Department and Academic Standards Committee to suspend the Certificate programs in Telecommunications Technology and Sustainable Building Technology and the AAS in Blasting Technology.

Jan Vineyard seconded the motion. Motion carried.

**b. Information Item: Post-Audit Reports**

Dr. Mallory presented post-audit reports for CAS—Pre-Engineering, CAS—Computer Maintenance and Networking, AAS—Information Systems Security Technology, and AAS—Advanced Manufacturing and noted that they will be submitted to the WV Council for Community and Technical College Education.

**VII. Additional Board Action and Comments**

None.

**VIII. Announcements**


- a. May 7—MLT Pinning Ceremony, 7 p.m., Room 137, South Charleston Campus
- b. May 8—Dental Hygiene Pinning Ceremony, 4 p.m., Charleston Civic Center
- c. May 8—Commencement, 6 p.m., Charleston Civic Center
- d. May 9—Nursing Pinning Ceremony, 1 p.m., The Bible Center
- e. May 12—Strategic Planning Retreat

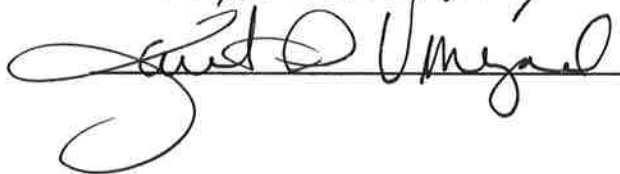
**IX. Next Meeting**

Friday, June 5, 2015  
9 a.m.  
South Charleston Campus

**X. Adjournment**

There being no further business, the meeting was adjourned.

  
\_\_\_\_\_, Mark Dempsey, Chair

  
\_\_\_\_\_, Jan Vineyard, Secretary