

# **BOARD OF GOVERNORS**

## **BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE**

### **MINUTES**

**SEPTEMBER 25, 2015**

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A meeting of the BridgeValley Community and Technical College Board of Governors (Board) was held on Friday, September 25, 2015, at 9:00 a.m. at Little Creek Country Club in South Charleston, West Virginia.

Board members present: Donna Atkinson, Mark Dempsey, Tom Dover, Jane Harkins, Rachel Harper, David Lewia, Karen Price, Jan Vineyard, Judy Whipkey, and Michelle Wicks. Board members absent: Greg Barker. Also in attendance were President Jo Harris, faculty, and staff from BridgeValley.

**I. Call to Order**

Chair Lewia called the meeting to order at 9:00 a.m.

**II. Roll Call**

Roll was taken by Alicia Syner noting that a quorum was present.

**III. Oath of Office for New Members**

Judy Whipkey, BridgeValley Faculty Representative, and Rachel Harper, BridgeValley Student Representative, were sworn into office by Alicia Syner, Notary for the State of West Virginia.

**IV. Approval of Minutes**

Mark Dempsey moved to approve the meeting minutes of June 12, 2015. Jan Vineyard seconded the motion. Motion carried.

**V. President's Report**

**a. Action Item: Approval of Presidential Goals for 2015-2016**

Mark Dempsey moved to approve the adoption of the following resolution:

**Resolved**, that the BridgeValley Community and Technical College Board of Governors approves the AY 2015-2016 Presidential Goals as presented. Jan Vineyard seconded the motion. Motion carried.

## **VI. Administrative Items**

### **a. Information Item: Base-Pay Adjustment Program for Faculty Salary Equity**

On September 26, 2014, the Board of Governors approved a Base-Pay Adjustment program for South Charleston faculty hired prior to Fall 2014. Michelle Bissell stated that an adjustment totaling one-third of the total difference in the 9-month base salary amount for applicable faculty will be made effective October 1, 2015.

### **b. Action Item: Approval of the FY 2015-2016 Advanced Technology Center Full Service Facility Agreement**

Mark Dempsey moved the adoption of the following resolution:

**Resolved**, that the BridgeValley Community and Technical College Board of Governors approves the full service facility agreement for the Advanced Technology Center for FY 2015-2016.

Jane Harkins seconded the motion. Motion carried.

### **c. Information Item: BOG Rules Review**

A chart specifying edits and revisions needed to current Board rules and action to be taken was distributed to the Board. Jane Harkins, Chair of the BOG Rules Committee, stated that she is in support of the proposed changes. A meeting of the Rules Committee will be scheduled prior to the November Board meeting.

### **d. Information Item: FY 2014-2015 Budget Update**

Dr. Hunt provided a budget update for FY 2014-2015.

## **VII. Academic and Student Affairs**

### **a. Information Item: BridgeValley Program Inventory Update**

Dr. Mallory distributed an updated inventory of BridgeValley programs. Recently added programs include: Blasting Management, A.A.S. (Online delivery), Electrical Mechanical Instrumentation, A.A.S., Instrumentation Technology, A.A.S., and Mechatronics, C.A.S. Recently suspended programs include: Blasting Technician, A.A.S., Power Plant Technology, A.A.S., Sustainable Building Technology, C.A.S., Telecommunication Technology, C.A.S., and Hospitality Management.

## **VIII. Possible Executive Session—Legal Contracts**

Tom Dover called for a motion to enter Executive Session to discuss legal contracts. Mark Dempsey seconded the motion. Motion carried. Executive Session began at 10:15 a.m.

Following Executive Session, the Board reconvened in open session.

## **IX. Additional Board Action and Comments**

- a. Mark Dempsey requested a summary of operating expenses for Montgomery campus facilities.
- b. The following resolutions were moved by Mark Dempsey, with a second from Jane Harkins:

*Resolved*, that President Harris proceed with offering to pay the West Virginia Regional Technology Park a total of \$4.83 per square foot for Building 2000 (Main) and Building 704 (Annex) for FY 2015-2016. If needed, the Board authorizes President Harris to add the sum of \$1 to the total square footage cost in lieu of additional square footage costs for land and shell building assessments for each building.

*Resolved*, that President Harris secure legal counsel to investigate and lead BridgeValley through the legislative session.

The motion passed unanimously.

## **X. Announcements/Upcoming Events**

- a. October 2—Manufacturing Day, ATC – Toyota Hall
- b. October 15—Capital City Pumpkin Drop
- c. October 15—PTU Ribbon-Cutting Ceremony, ATC – Toyota Hall
- d. November 5—Open House, Montgomery
- e. November 10—Open House, South Charleston
- f. November 11-13—WVCCA/WVADE Joint Annual Conference

## **XI. Next Meeting**

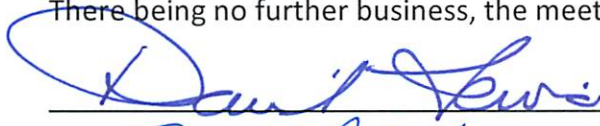
Friday, November 20, 2015


9 a.m.

Montgomery Campus, Room 305

**XII. Adjournment**

There being no further business, the meeting was adjourned.

  
\_\_\_\_\_, David Lewia, Chair

  
\_\_\_\_\_, Jane Harkins, Secretary

**XIII. Board Retreat**