

# BOARD OF GOVERNORS

## BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

### MINUTES

SEPTEMBER 9, 2016

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A meeting of the BridgeValley Community and Technical College Board of Governors (BOG) was held on Friday, September 9, 2016, at 9:00 a.m. at BridgeValley's South Charleston campus in Room 006.

Board members present: Greg Barker, Christopher Boggess, Tom Dover, Jane Harkins, Karen Price, Jan Vineyard, Judy Whipkey, and Michelle Wicks. Board members absent: Mark Dempsey, David Lewia, and Don Stewart. Also in attendance were President Eunice Bellinger, faculty and staff from BridgeValley.

#### I. Call to Order

Chair Vineyard called the meeting to order at 9 a.m.

#### II. Roll Call

Roll was taken by Alicia Syner noting that a quorum was present.

#### III. Approval of Minutes

Karen Price moved to approve the meeting minutes of August 2, 2016. Judy Whipkey seconded the motion. Motion carried.

#### IV. Reports

##### a. Board Report

##### i. Action Item: Approval of Board Meeting Dates for 2016-2017

Karen Price moved the adoption of the following resolution:

**Resolved**, that the BridgeValley Community and Technical College Board of Governors approves the meeting dates of Friday, November 18, 2016; Friday, January 20, 2017; Friday, March 17, 2017; Friday, April 21, 2017; and Friday, June 9, 2017.

Greg Barker seconded the motion. Motion carried.

ii. Committee Appointments

The following appointments were unanimously made by the Board:

- Rules Committee (Jane Harkins, Chair; Judy Whipkey; Tom Dover; and David Lewia)
- Finance Committee (Mark Dempsey, Chair; Jan Vineyard; and Don Stewart)

b. Enrollment Management Report

Joyce Surbaugh, Dean of Enrollment Management, provided reports for admissions, recruiting, and financial aid. She highlighted recent accomplishments, including an increase in FTE (3.65%) and a lower cohort default rate. She stated that BridgeValley continues to be active in the high schools and local communities, as well as, assisting students with FAFSA completion and other financial aid processes. Joyce noted that her staff has also been working closely with the West Virginia Community and Technical College System to assist ITT Tech students with degree completion.

Ms. Surbaugh announced her retirement effective January 2017.

Karen Price moved the adoption of the following resolution:

**Resolved**, that the BridgeValley Community and Technical College Board of Governors recognizes and honors the Enrollment Management staff for their efforts and dedication to the college and will issue a formal “thank you” letter to each Enrollment Management staff member.

Judy Whipkey seconded the motion. Motion carried.

c. Workforce Development Report

Jeff Wyco, Senior Vice President of Workforce and Economic Development and ATC Operations, highlighted recent projects and grant opportunities.

d. President’s Report

i. Action Item: Approval of Presidential Goals for FY 2016-2017

Karen Priced moved the adoption of the following resolution:

**Resolved**, that the BridgeValley Community and Technical College Board of Governors approves the 2016-2017 Presidential Goals as presented.

Judy Whipkey seconded the motion. Motion carried.

## **V. Administrative Items**

### **a. Information Item: FY 2015-2016 Budget Update**

Cathy Aquino provided a budget update for 2015-2016, noting revenue was on target with budget.

## **VI. Academic and Student Affairs**

### **a. Information Item: Faculty Promotions**

Dr. Kristin Mallory announced the following faculty promotions:

- Betty Morgan, Assistant Professor, Human Services and Rehabilitation Studies
- Beth Cercone, Salary Enhancement, Professor
- Michelle Klenk, Salary Enhancement, Professor

### **b. Information Item: Program Inventory Update**

Dr. Kristin Mallory reported that a Skill Set in Industrial Piping Design and a Certificate in Drafting and Solid Modeling Technology were recently added to BridgeValley's program inventory.

## **VII. Additional Board Action and Comments**

None.

## **VIII. Announcements/Upcoming Events**

- a. September 10—Oktoberfest, City of Montgomery
- b. September 12-16—BTG Core Monitoring Visit
- c. September 19-23—Auditors on Campus
- d. September 27—Business After Hours, Main Foyer
- e. October 7—Manufacturing Day Open House, ATC
- f. October 14—Midterm
- g. October 20—Capital City Pumpkin Drop, Appalachian Power Park
- h. October 31-November 1—EMS Accreditation Site Visit
- i. November 3—Open House, Montgomery
- j. November 8—Open House, South Charleston
- k. November 5—LEGO Robotics Regional Competition
- l. November 10-11—Sonography Accreditation Site Visit

**IX. Next Meeting**

Friday, November 18, 2016, 9 a.m.  
Montgomery Campus

**X. Adjournment**

There being no further business, the meeting was adjourned.

  
\_\_\_\_\_, Jan Vineyard, Chair

  
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