

BOARD OF GOVERNORS

BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

MINUTES

JANUARY 29, 2016

A meeting of the BridgeValley Community and Technical College Board of Governors (Board) was held on Friday, January 29, 2016, at 9:00 a.m. in Room 006 on BridgeValley's South Charleston campus.

Board members present: Greg Barker, Mark Dempsey, Tom Dover, Jane Harkins, Rachel Harper, David Lewia, Karen Price, Don Stewart, Jan Vineyard, Judy Whipkey, and Michelle Wicks. Board members absent: Donna Atkinson. Also in attendance were Representatives from Suttle and Stalknaker, BridgeValley Foundation Chair Rocky Hackworth, President Jo Harris, faculty, and staff from BridgeValley.

I. Call to Order

Chair Lewia called the meeting to order at 9:00 a.m.

II. Roll Call

Roll was taken by Alicia Syner noting that a quorum was present.

III. Approval of Minutes

Jan Vineyard moved to approve the meeting minutes of November 20, 2015. Don Stewart seconded the motion. Motion carried.

IV. Board Reports

a. Resolution and Recognition—Dr. Pat Hunt

President Harris, Chair Lewia, and Rocky Hackworth presented Dr. Pat Hunt with a resolution, attached as part of the minutes of the Board, thanked her for her years of service to the institution, and wished her a successful retirement.

b. Action Item: Approval of Revised Rule C-9

Mark Dempsey moved to approve the adoption of the following resolution:

Resolved, that the BridgeValley Community and Technical College Board of Governors approves the revision of BOG Rule C-9—Freshman Assessment and Placement Standards for distribution to constituencies and posting for a 30-day comment period and submission to the West Virginia Council at the conclusion of the period if no substantive comments are received.

Karen Price seconded. Motion passed unanimously.

V. President's Report

President Harris provided an update on recent activities since the November meeting. Highlights included the establishment of a \$700,000 gift for the endowed "BrickStreet Scholars" program by BrickStreet Foundation, Inc., a spotlight on the Gestamp Apprenticeship program during the Governor's State of the State Address, and participation in the Workforce Development Institute.

VI. Administrative Items

a. Action Item: Approval of Audit Report

Representatives from Suttle and Stalnaker presented an overview of the audit to the Board noting that BridgeValley received an unqualified opinion for this audit and had no material weaknesses.

Mark Dempsey moved to approve the adoption of the following resolution:

Resolved, that the BridgeValley Community and Technical College Board of Governors approves the audit of the BridgeValley Community and Technical College Financial Statements for the fiscal year ending June 30, 2015.

Jan Vineyard seconded. Motion passed unanimously.

b. Action Item: Approval of 2015-2020 Master Plan

Jan Vineyard moved the adoption of the following resolution:

Resolved, that the BridgeValley Community and Technical College Board of Governors approves the 2015-2020 Master Plan, updated to reflect alignment with the 2015-2020 West Virginia Council for Community and Technical College Education Compact.

Karen Price seconded. Motion passed unanimously.

c. Information Item: FY 2015-2016 Budget Update for BridgeValley

Dr. Pat Hunt provided a budget update comparing year-to-date actual spending compared to budget for the first half of this fiscal year.

d. Information Item: Facility Cost Comparison for BridgeValley

As requested by the Board, Dr. Pat Hunt provided a facility cost comparison analysis between the Montgomery and South Charleston campuses.

e. Information Item: Holiday Calendar for BridgeValley

The holiday calendar for July 2016 through June 2017 was provided to the Board per WV Code 18B-26 and BOG Rule B-4.

f. Information Item: 2010-2015 State Compact Performance Summary for BridgeValley

Dr. Harris shared the most recent summary report for BridgeValley as provided by the West Virginia Council for Community and Technical College Education.

g. Information Item: Legislative Update

Dr. Harris summarized Council and college discussions for legislative consideration. The Board requested to be added to the legislative updates listserv.

VII. Academic and Student Affairs

a. Information Item: Program Inventory Evaluation

Dr. Mallory, Senior Vice President for Academic and Student Affairs, described the process used for program inventory evaluation. Each division dean was tasked with identifying programs based on costs, enrollment, and graduation rates, along with job opportunities and placement of graduates. The compiled data was distributed to the Board for review. Deans were available for questions.

VIII. Workforce and Economic Development Report

Jeff Wyco, Senior Vice President of Workforce and Economic Development, distributed a report detailing recent workforce and economic development training, meetings, and revenue received to date. He also noted that the Advanced Technology Center website is almost complete.

IX. Executive Session—Personnel and Legal Contracts

Mark Dempsey called for a motion to enter Executive Session in accordance with WV Code §6-9A-4 to discuss personnel matters and legal contracts.

Karen Price seconded the motion. Motion carried.

Upon conclusion of Executive Session, the Board reconvened in open session.

X. Additional Board Action and Comments

a. President Harris' Retirement

Chair Lewia announced that during Executive Session, President Harris announced her retirement effective July 5, 2016.

Mark Dempsey moved that the Board accept President Harris' retirement effective July 5, 2016.

Jane Harkins seconded. Motion passed unanimously.

b. Presidential Search Committee

Tom Dover moved the adoption of the following resolution:

Resolved, that Board Chair, David Lewia, be authorized to appoint the Presidential Search Committee to consist of the Board Chair, David Lewia; the Board Vice Chair, Jan Vineyard; Board Member, Mark Dempsey; Board Member, Karen Price; Faculty Senate Chair, Amanda McClellan; Classified Staff Chair, Carla Blankenbuehler; Student Government President, Rachel Harper; and one member from the BridgeValley Foundation Board.

Further Resolved, that the Presidential Search Committee be authorized to act on behalf of the Board in making determinations in order for the Board to move forward with the presidential search.

Further Resolved, that the Board approves Michelle Bissell, Chief Human Resources Officer for BridgeValley, as the point of contact and liaison to the WV Council during the presidential search.

Mark Dempsey seconded. Motion passed unanimously.

c. Legal Contracts

Mark Dempsey moved to approve the following resolution:

Resolved, that President Harris communicate with the WV Regional Technology Park that continued negotiations for the 2015-2016 facility agreement presented for Buildings 2000 and 704 are necessary. Additionally, the Board directs Dr. Harris to

provide Tech Park with an alternative agreement that provides for payment of central administrative costs for Buildings 2000 and 704 that is equivalent to ATC square footage costs, with paragraph noting the realization that further negotiations may ensue.

Don Stewart seconded. The motion passed unanimously.

XI. Announcements/Upcoming Events


- February 8-10—WV Board of Examiners for Registered Professional Nurses' Accreditation Site Visit
- February 20—Discover Engineering Family Fun Day at the Clay Center
- February 25—WV Introduce a Girl to Engineering Day
- March 7-11—Spring Break
- March 21—Founder's Day Event/Joint Advisory Committee Meeting (will plan donor appreciation recognition at dinner as well)

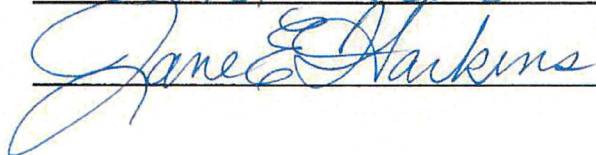
XII. Next Meeting

Friday, March 18, 2016
9 a.m.
Montgomery Campus

XIII. Adjournment

There being no further business, the meeting was adjourned.


_____, David Lewia, Chair


_____, Jane Harkins, Secretary

RESOLUTION FOR DR. PATRICIA W. HUNT

WHEREAS, DR. PATRICIA W. "PAT" HUNT began her dedicated service to BridgeValley Community and Technical College during 2008 as a consultant, leading the staff through the transitional period of establishing independent financial systems and offices; and

WHEREAS, DR. PAT HUNT became a "shared" Chief Financial Officer in 2009, splitting her time among the System Office, Bridgemont, and Kanawha Valley; and

WHEREAS, DR. PAT HUNT was named the Senior Financial Officer for the BridgeValley Community and Technical College in 2013; and

WHEREAS, DR. PAT HUNT served as the financial liaison between the college(s) and Foundation(s); and

WHEREAS, DR. PAT HUNT brought her extensive knowledge and expertise in higher education finance to each challenge presented, whether it be a separation or a consolidation; policy and process development, budget planning, tuition and fee determination, audits, capital projects, or foundation initiatives; and

WHEREAS, DR. PAT HUNT presented financial data clearly ("it is what it is") to the Board of Governors, the Foundation Board of Directors, and employees in times of fiscal challenge; and

WHEREAS, DR. PAT HUNT, working as a telecommuter, managed to be connected and aware of all campus issues and activities constantly, never allowing distance to be a barrier to communication, meeting attendance, report preparation, and quality participation; and

WHEREAS, DR. PAT HUNT brought to the President, colleagues and Boards her wisdom, professionalism, attention to detail, accuracy, specificity, and promptness in all that she did;

NOW THEREFORE BE IT RESOLVED that **DR. PAT HUNT** has been an integral part of the development and successes of what is now known as BridgeValley Community and Technical College and will be missed by the Board, college administration, and staff as she retires; and

BE IT FURTHER RESOLVED that we convey our sincere appreciation to **PAT** for her dedicated years of service; and

BE IT ALSO RESOLVED that we wish **PAT** much personal happiness, good health, and prosperity as she enters this next chapter of her life.

ENTERED this 29th day of January, 2016

Jo Harris, President

David Lewia, Board of Governors Chair

Cathy Aquino, Chief Financial Officer

Rocky Hackworth, Foundation Chair