

**BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE  
BOARD OF GOVERNORS**

**POLICY C-3**

**POLICY REGARDING THE ASSIGNMENT OF ACADEMIC CREDIT AND  
FINANCING NONCREDIT INSTRUCTION**

**Section 1. General**

- 1.1. Scope — This rule governs assignment of academic credit and financing noncredit instruction.
- 1.2. Authority — W. Va. Code § 18B-1B-4
- 1.3. Effective Date — July 12, 2013

**Section 2. Policy**

- 2.1. All courses and classes offered for academic credit must be acceptable toward a degree or certificate program(s) as approved by the BridgeValley Community and Technical College (BridgeValley) Board of Governors (Board) and/or the institutionally-adopted general education program(s) as set forth in the college catalog.
- 2.2. Two (2) exceptions may be made to this general policy:
  - 2.2.1. Those courses offered for remedial purposes in the basic academic skills areas (foundation programs); and
  - 2.2.2. Certain specialized courses designed to meet the continuing education needs of government, public and private school personnel, and business and industry.
- 2.3. Courses and classes not qualifying for academic credit may be assigned Continuing Education Unit (C.E.U.) value.
- 2.4. Except as referenced under Section 2.2 above, or as may be specifically so allocated or approved by the West Virginia Council for Community and Technical College Education (Council), no state appropriated funds may be utilized for the direct and identifiable costs of noncredit courses and classes. It is expected that course and class fees and/or contract or gift funds will cover all identifiable direct cost of noncredit courses or classes.