

**BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS**

POLICY E-2

**REDUCED TUITION AND FEE PROGRAM FOR STATE RESIDENTS
WHO ARE AT LEAST SIXTY-FIVE YEARS OF AGE**

Section 1. General

- 1.1. Scope — This policy establishes a reduced tuition and fee program for residents of West Virginia who are at least sixty-five (65) years of age allowing them to take courses or classes at BridgeValley Community and Technical College (BridgeValley) on a space-available basis.
- 1.2. Authority — W. Va. Code § 18B-10-7a
- 1.3. Effective Date — July 12, 2013

Section 2. Purpose

- 2.1. The purpose of this policy is to establish a reduced tuition and fee program for residents of West Virginia who are at least sixty-five (65) years of age allowing them to take courses or classes on a space available basis. The program includes an option for those who attend undergraduate and graduate courses on a no credit basis and an option for individuals who attend undergraduate and graduate courses for credit.

Section 3. Eligibility and Participation

- 3.1. A participant will be permitted to register for a course under either of the two (2) options of this program provided that the participant is a resident of West Virginia and is at least sixty-five (65) years of age.
- 3.2. A participant may register for a course under either of the two (2) options of this program provided that classroom space is available.
- 3.3. A participant may register for a course under either of the two (2) options of this program provided that the instructor of the course consents.
- 3.4. A participant will be subject to the institutional programmatic and financial guidelines for enrollees in this program and to the rules, regulations, procedures, and requirements, including course prerequisites, of the College.
- 3.5. BridgeValley will determine the following for participation under either of the two (2) options of this program. Such provisions, however, shall be consistent with those for other students enrolled at the College.
 - 3.5.1. A method of establishing priority for allowing a participant to register for and attend a course.

3.5.2. Whether to require a participant to pay special fees, including laboratory fees, if the fees are required of all other students.

3.5.3. Whether to require a participant to pay for college specific fees.

Section 4. No Credit Option

4.1. The total tuition and fees charged for each course under the no credit option, excluding laboratory and college specific fees, may not exceed fifty (50) dollars.

4.2. A grade or credit may not be given under the no credit option.

Section 5. Credit Option

5.1. The total tuition and fees charged in the program under the for credit option shall not exceed fifty (50) percent of the normal rates charged to state residents by the College.

Section 6. Registration

6.1. BridgeValley may develop an abbreviated student registration form for the convenience of participants in this program.

Section 7. Reporting

7.1. BridgeValley will report on participation in this program to the BridgeValley Board of Governors.

Section 8. Institutional Guidelines

8.1. BridgeValley shall develop guidelines to establish a reduced tuition and fee program for West Virginia residents who are at least sixty-five (65) years of age to take classes on a space available basis. These guidelines shall be consistent with the provisions of this policy and shall be published in the College bulletin and/or other appropriate institutional publications.

