



## **BOARD OF GOVERNORS**

---

### **AGENDA**

**June 30, 2021**

### **MEMBERS**

Megan Callaghan Bailey

Mark Blankenship

Barry Crist

Ashley Deem

Barry Holstein

Pamela Hyde-Wines

Andrew Kennedy

Srini Matam

Larry Pack, Jr.

Andrea Petry

Kent Wilson

Casey Sacks  
Acting President

# BOARD OF GOVERNORS

## BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

---

Public Livestream Link:

<https://vimeo.com/568415392/cb3728f964>

June 30, 2021, 9:00 a.m.

### AGENDA

**I. Call to Order**

**II. Roll Call**

**III. Approval of Minutes**

Minutes of June 25, 2021 ..... BOG-1

**IV. Possible Executive Session Pursuant to W. Va. Code § 6-9A-4 to Discuss Personnel Issues**

- a. Approve Contract for Acting President
- b. Approve Contract for Interim Vice President of Academic Affairs

**V. Additional Board Action and Comments**

**VI. Announcements/Upcoming Events**

- a. July 30 – BOG Retreat
- b. August 30 – First Day of Fall 2021 Classes

**VII. Next Meeting**

Friday, August 6, 2021

9:00 am

Location: TBA

**VIII. Adjournment**

# BOARD OF GOVERNORS

## BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

### MINUTES

**JUNE 25, 2021**

---

A meeting of the BridgeValley Community and Technical College Board of Governors (BOG) was held on Friday, June 25, 2021, at 9:00 a.m. at the Advanced Technology Center located at 1201 Science Park Drive, South Charleston, WV.

Board members present: Megan Bailey, Mark Blankenship, Barry Crist, Ashley Deem, Barry Holstein, Pamela Hyde-Wines, Andrew Kennedy, Srinu Matam, Larry Pack, Jr., Andrea Petry, and Kent Wilson. Also in attendance were President Bellinger and BridgeValley faculty and staff.

**I. Call to Order**

Chair Deem called the meeting to order at 9:05 a.m.

**II. Roll Call**

Roll was taken by Amy Moore noting that a quorum was present.

**III. Approval of Minutes**

Vice Chair Blankenship moved to approve the meeting minutes of May 7, 2021. Srinu Matam seconded the motion. Motion carried.

Vice Chair Blankenship moved to approve the meeting minutes of May 21, 2021. Larry Pack, Jr. seconded the motion. Motion carried.

**IV. Board Reports**

**a. Election of Officers**

Chair Deem opened the floor for Chair nominations. Vice Chair Blankenship made a motion to appoint Ashley Deem as chair. Barry Holstein seconded. Motion carried.

Chair Deem opened the floor for Vice Chair nominations. Larry Pack, Jr. made a motion to appoint Mark Blankenship as vice chair. Barry Holstein seconded. Motion carried.

Chair Deem opened the floor for Secretary nominations. Kent Wilson made a motion to appoint Barry Holstein as Secretary. Vice Chair Blankenship seconded. Motion carried.

**b. Farewell/Thank You to Exiting Members**

Chair Deem thanked Kent Wilson, Srinu Matam and Pamela Hyde-Wines for their service to the Board.

**c. Approval of Meeting Dates for 2021-2022**

Chair Deem presented the 2021-2022 Board meeting dates. Vice Chair Blankenship made a motion to approve the proposed meeting dates. Andrea Petry seconded. Motion carried.

**V. Administrative Items**

Barry Holstein made motion to table the items listed on the agenda under Section V. Vice Chair Blankenship seconded. Motion carried.

**VI. Reports**

**a. TC Energy Program Report**

Jeff Wyco presented a history of our BridgeValley's relationship with TC Energy. After many meetings and discussions, TC Energy chose BridgeValley to offer the program(s) to meet their future workforce needs. Grants were received to start the program and hire faculty. Ken Hayes and Buzz Knapp were hired to teach the programs. They have connections with the industry since they both worked in the field. Students will start in fall and complete an internship in summer. Students will take two courses while working 40 hours. The programs will start in fall 2021. TC Energy is willing to put money into the program. We will start an aggressive marketing plan to get students enrolled. The Advance Grant received was \$354,000 and we have received \$225,000 worth of equipment donations.

Buzz Knapp stated that TC Energy asked if we could expand our relationship and create a Pipeline Technician program. We are waiting for a listing from TC Energy for technical course requirements.

Srinu Matam asked about the students' commitment to TC Energy, Jeff Wyco stated that we have no guarantee that TC Energy will hire these students and there is no guarantee that the student will like the job or want to work for TC Energy.

Dr. Bellinger stated that TC Energy is in over 40 states and internships could be in other states, not just West Virginia.

Jeff Wyco stated that there may be an opportunity for nationwide collaboration and TC Energy sees growth potential.

Ken Hayes stated that a Corrosion Technology program has been created with input from a steering committee. There is a shortage of people in Corrosion Technology

and TC Energy is looking to BridgeValley to provide the trained and qualified workforce in this field. Additionally, TC Energy is considering the usage of BridgeValley for welding training.

Students can also take the NACE test to be certified. We would be the first community college east of the Mississippi to offer this program.

## **b. President's Report**

President Bellinger reported graduation data for the year. The degrees/credentials awarded - 5 AA degrees, 153 AAS degrees, 51 AS degrees, 24 AS certificates, 27 skill sets for a total 260 students.

Student Affairs are close to finalizing a report that will allow us to identify students who could potentially go on academic probation. It will allow us to employ some intervention strategies and we are very much interested in using a case model approach. This will begin in the fall.

We have ordered yard signs to promote registration for the fall term.

Student affairs is hosting a registration telethon event today.

Dr. Todd Jones is working with Christian Homeschool Education Group to help promote enrollment opportunities at BridgeValley. They are considering dual enrollment as the first step. Dr. Jones has discussed this endeavor with Kristi Ellenberg. Barry Holstein indicated the need to ensure that we structure the fee in a competitive way.

Some summer events we will plan to participate in are: Water station at the South Charleston 5K; Live on the Levee (One evening); and movie nights in the Charleston community.

STEAM Camp will be held July 26-30 at the ATC.

We are working with the E-Sports group at Shenandoah University to develop an E-Sports program at BridgeValley.

Appalachian Coffee is preparing to reopen in the very near future.

During the annual CCA (Community Colleges of Appalachia) conference, BridgeValley was awarded one of five stipends.

Dr. Bellinger had a conference with Jen Worth with AACC to discuss international COIL, which would also engage workforce.

Dr. Bellinger presented a Weekly Reporting Form that she will use to report to the Board.

Barry Crist asked for a copy of the graduate data. James Fauver will send to him as soon as it is finalized.

**c. Corporate and Community Education Update**

Dr. Laura McCullough provided an update on Corporate and Community Education. The division's vision is to be a leading organization in civic engagement and economic development and to create diverse learning communities in the region we serve. Programs are for non-degree seeking students but convert to academic credit in most cases. A few of the programs have become academic programs. They are in response to a community need. Programs can become academic programs. Most programs have need-based financial aid for qualifying students.

They provide workforce education for people beginning their vocational journeys, continuing education for professionals who want a certification to develop careers, and corporate training for employers wanting to develop their workforce.

Pandemic has negatively affected open enrollment revenue as well as open enrollment and contract training registration.

BridgeValley has strong partnerships with Goodwill Industries, Coalfield Development, Workforce Development Board Region 3 and Charleston Job Corp.

Barry Holstein encouraged the continued relationship with Gestamp as they are an important manufacturing company in the region and the Board is supportive of ensuring resources are available to assist in the execution of training requested.

Megan Bailey questioned Dr. McCullough on the real estate training programs and encouraged Dr. McCullough to provide support for adjunct professors to adapt the quality and delivery of this program .

Barry Holstein thanked Dr. McCullough for arranging a tour of the Goodwill training facility and remarked how impressive the facility is designed. Barry Holstein encouraged Dr. McCullough to seek partnerships like Goodwill to better serve potential students on the West Side of Charleston and the region.

**d. ABET Accreditation Report**

CoMET Dean Norm Mortensen provided a report on the 2020 ABET Accreditation and Program Revisions Summary. Three programs participated in the ABET Accreditation process: Civil Engineering Technology, AS; Electrical Engineering Technology, AS; and Mechanical Engineering AS. The ABET Accreditation process is a 6-year cycle, if full term accreditation is granted. We will be notified in August 2021 regarding our accreditation status. Additional faculty are needed for Civil Engineering Technology and Electrical Engineering Technology in order to meet ABET requirements.

West Virginia State University is interested in collaborating with BridgeValley for a BSEET for the engineering technology programs.

Barry Holstein questioned the impact of changing the programs from A.S. to A.A.S.. Dr. Bellinger indicated that there would be no impact. Dean Mortensen indicated a formal question had been sent to ABET. Barry Holstein indicated that we should wait until we receive a response from ABET before continuing the discussion about the transition.

Barry Holstein requested that Dr. Bellinger and Dean Mortensen move quickly to hire the necessary personnel so that the Dean has time to perform his duties and we correct the findings of the ABET visit.

**e. RN Expansion Effort**

Barry Holstein made a motion to table the report on the RN Expansion Effort to a future meeting. Vice Chair Blankenship seconded. Motion carried.

**f. COVID-19 Revised Plan for Fall 2021**

Chief Human Resources Officer, Michelle Bissell provided a report on the COVID-19 Revised Plan for fall 2021. She stated that most everyone on the COVID-19 taskforce are ready to get back on campus. The taskforce suggests signage recommending masks for those who are not fully vaccinated. They also suggested lifting travel restrictions as well as in person meeting restrictions. There was some discussion as to room sizes and social distancing guidelines within the classroom.

Dr. Bellinger recommended that the deans discuss and develop recommendations for room sizes and social distancing guidelines.

The Board requested that the plan be ready to post by July 1, 2021.

**g. Course Integration/Blackboard Update for Fall 2021**

Jason Stark and Adam Ferrell provided a report on the Course Integration /Blackboard Update for fall 2021. Jason Stark stated that WVNET was told by Blackboard they could no longer purchase or host. IT felt it was best to migrate to the Blackboard Cloud. Our IT would have to do all support. In the past, IT was not involved in the academic piece. The migration team is working to have everything in place when school starts. Because of the resignation of Sherry Ritter, we do not have support for faculty to set up. There is a Blackboard Users Group and they will step up and assist temporarily. For evening support for students, Mr. Stark is suggesting an additional IT position.

**VII. Possible Executive Session Pursuant to W.Va. Code § 6-9A-1 to Discuss Personnel Issues and the Purchase, Sale, or Lease of Property**

Barry Holstein moved to enter into Executive Session Pursuant to W.Va. Code § 6-9A-4 to Discuss Personnel Issues and the Purchase, Sale, or Lease of Property. Vice Chair Blankenship seconded. Motion carried.

Barry Holstein moved to call the meeting to order following Executive Session. Andrea Petry seconded. Motion carried.

**VIII. Additional Board Action and Comments**

Barry Crist moved to hire Suzette Breeden as the Interim Vice President of Academic Affairs. Andrew Kennedy seconded. Motion carried. Chair Deem commented that Board Member Andrea Petry abstained from any discussion or voting regarding this matter.

Barry Holstein moved to approve the following agenda items and defer Items B and D for consult with the new Interim Vice President of Academic Affairs:

- c. Proposed Filling the Vacant Supplemental Appointment of Program Coordinator for Civil Engineering
- e. Proposed Transfers of Some Faculty from Workforce Division to COMET Division
- f. Proposed IT Position
- g. Confirm Appointment of Dean and Nursing Department Chair
- i. Proposed Approval of Interim Filling of Vacant K-9 Faculty
- j. Proposed Filling of Vacant Nursing and Sonography Positions
- k. Proposed Salary Enhancements and Promotions
- l. Summer STEAM Contracts

Vice Chair Blankenship seconded. Motion carried.

Vice Chair Blankenship moved to terminate Dr. Eunice Bellinger for cause. Barry Holstein seconded. Motion carried.

Vice Chair Blankenship moved to have the house known as the Vice President's Residence located at 161 Fayette Pike appraised and hire a realtor to sell the property. Larry Pack, Jr., seconded. Motion carried.

Vice Chair Blankenship moved to hire Dr. Casey Sacks as Acting President until a new president is hired. Barry Holstein seconded. Motion carried.

Vice Chair Blankenship moved to include all presentation documents in the minutes. Barry Holstein seconded. Motion carried.

Vice Chair Blankenship moved to obtain an independent audit for BridgeValley. Larry Pack, Jr. seconded. Barry Holstein made a motion to amend the previous motion to obtain an independent audit for BridgeValley to the following: The Board Chair shall work with the WVHEPC and WVCTS to obtain an independent audit for BridgeValley. Vice Chair Blankenship seconded the amended motion. Motion carried.

Chair Deem appointed Larry Pack, Jr., to serve as Chair on the subcommittee for the audit.



**IX. Announcements/Upcoming Events**

- a. July 30 – BOG Retreat
- b. August 30 – First Day of Fall 2021 Classes

**X. Next Meeting**

Friday, August 6, 2021

9 a.m.

Location: TBA

**XI. Adjournment**

There being no further business, the meeting was adjourned.

\_\_\_\_\_, Ashley N. Deem, Chair

\_\_\_\_\_, Kent Wilson, Secretary