



# TRANSIENT APPLICATION

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**Name:** \_\_\_\_\_  
Last First Middle Initial

**Address:** \_\_\_\_\_  
Street or PO Box  
 \_\_\_\_\_  
City State Zip Code

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Approved Transient Institution:** \_\_\_\_\_

Approved Transient Institution			
Subject Code	Course Number	Course Name	Credit

Comparable Course(s) at BridgeValley			
Subject Code	Course Number	Course Name	Credit

**Student:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Academic Advisor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Division Dean:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Note to Student:** Upon completion of these courses, an official transcript must be submitted to the Office of the Registrar. Official transcripts in a sealed envelope may be submitted in person or by mail to the following address:  
***ATTN: Office of the Registrar  
 BridgeValley Community and Technical College  
 2001 Union Carbide Drive  
 South Charleston, WV 25303***

If you are a candidate for graduation, your official transcript must be received no later than ten (10) calendar days after your projected graduation date. **It is your responsibility to request your transcripts.**

**Financial Aid:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Registrar:** \_\_\_\_\_ **Date:** \_\_\_\_\_

SEAL