

BOARD OF GOVERNORS

BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

MINUTES

JUNE 6, 2014

A meeting of the BridgeValley Community and Technical College Board of Governors (BOG) was held on Friday, June 6, 2014, at 9:00 a.m. at the South Charleston Campus in Room 006.

Board members present: Donna Atkinson, Mark Dempsey, Tom Dover, Jane Harkins, David Lewia, Karen Price, Debra Rader, Roy Simmons, Jan Vineyard, Judy Whipkey, and Earl Waytowich. Board members absent: Greg Barker, Crystal Craze, Robert Manley, and Jeannettia Spencer. Also in attendance were President Jo Harris, faculty and staff from BridgeValley.

I. Call to Order

Chair Dempsey called the meeting to order at 9 a.m.

II. Roll Call

Roll was taken by Alicia Syner noting that a quorum was present.

III. Approval of Minutes

Karen Price motioned to approve the meeting minutes of May 9, 2014. Donna Atkinson seconded the motion. Motion carried.

IV. Board Report

a. Process for Annual Presidential Evaluation

The Executive Committee will meet with President Harris to discuss the annual presidential evaluation process. A formal report will be presented to the Board during the August meeting.

b. Election of Officers

Donna Atkinson moved to accept the current slate of officers for AY 2014-2015: Mark Dempsey, Chair; David Lewia, Vice Chair; and Jan Vineyard, Secretary. Debra Rader seconded the motion. Motion carried.

Chair Dempsey will appoint a nominating committee in Fall 2014.

c. **Rules Committee**

a. **Action Item: Approval of Minutes of May 9, 2014**

Tom Dover moved to strike this item from the agenda as minutes from subcommittees do not require approval. Jane Harkins seconded the motion. Motion carried.

b. **Action Item: Approval of BOG Rule A-5, Title IX**

Jane Harkins moved the adoption of the following resolution:

Resolved, that the BridgeValley Community and Technical College Board of Governors approves proposed Rule A-5: Title IX for distribution to constituencies and posting for a 30-day comment and submission to the West Virginia Council at the conclusion of the period if no substantive comments are received.

Tom Dover seconded the motion. Motion carried.

c. **Action Item: Approval of Revised BOG Rule B-8, Faculty and Administrative Productivity**

Jane Harkins moved the adoption of the following resolution:

Resolved, that the BridgeValley Community and Technical College Board of Governors approves revised Rule B-8: Faculty and Administrative Productivity for distribution to constituencies and posting for a 30-day comment and submission to the West Virginia Council at the conclusion of the period if no substantive comments are received.

Tom Dover seconded the motion. Motion carried with two objections.

d. **Action Item: Approval of Revised BOG Rule B-13, Salary Policy**

Jane Harkins moved the adoption of the following resolution:

Resolved, that the BridgeValley Community and Technical College Board of Governors approves revised Rule B-13: Salary Policy for distribution to constituencies and posting for a 30-day comment and submission to the West Virginia Council at the conclusion of the period if no substantive comments are received.

Tom Dover seconded the motion. Motion carried with two objections.

e. **Action Item: Approval of Revised BOG Rule E-5, Assessment, Payment, and Refund of Tuition and Fees**

Jane Harkins moved the adoption of the following resolution:

Resolved, that the BridgeValley Community and Technical College Board of Governors approves revised Rule E-5: Assessment, Payment, and Refund of Tuition and Fees for distribution to constituencies and posting for a 30-day comment and submission to the West Virginia Council at the conclusion of the period if no substantive comments are received.

Tom Dover seconded the motion. Motion carried.

V. President's Report

President Harris reported on consolidation and announced that 733 degrees were awarded during commencement on May 9. She introduced Suzette Breeden, Dean of Health; Kim Lovinski, Dean of General and Transfer Education; Tom Minnich, CIO/COO—Montgomery campus; and Michelle Bissell, Chief Human Resources Officer. She also noted that Kanawha Valley and Bridgemont highway signage is being changed to reflect BridgeValley and proposals for other signage are underway.

VI. Administrative Items

a. **Action Item: Fiscal Year 2014-15 Budget**

Tom Dover moved the adoption of the following resolution:

Resolved, that the BridgeValley Community and Technical College Board of Governors approves the operating budget for fiscal year 2014-15.

Karen Price seconded the motion. President Harris commended the Financial Affairs office for their work in preparing the budget. Motion carried.

b. **Information Item: Constituent Governance Update**

President Harris announced the new faculty, staff and student governance leaders for Academic Year 2014-2015.

c. **Information Item: Faculty Salary Equity Program**

President Harris emphasized the importance of salary equity for faculty. Michelle Bissell, Chief Human Resources Officer, discussed the proposed process to establish faculty equity. An action item will be presented to the full Board in early Fall 2014.

d. Information Item: Foundation Update

A joint Foundation meeting was held on May 20. The formation of the BridgeValley Foundation will be effective July 1, 2014. President Harris noted that Ellen Goodwin has been hired to assist BridgeValley with the ATC Capital Campaign. She also commended Dennis Taylor for his assistance in preparing the paperwork needed to finalize the Foundation merger.

e. Information Item: Bridgemont Tuition and Fee Waiver Report

President Harris presented a chart reflecting tuition and fee waivers awarded at Bridgemont during the 2013-2014 academic year.

VII. Academic Affairs

a. Action Item: BridgeValley Program Follow-up Action

Tom Dover moved the adoption of the following resolution:

Resolved, That the BridgeValley Community and Technical College Board of Governors approve the program follow-up recommendations for the A.A.S. in Marketing, Hospitality Management, and Power Plant Technology, and C.A.S. in Advertising and Sales.

Jane Harkins seconded the motion. Motion carried.

b. Action Item: Program Review

Tom Dover moved the adoption of the following resolution:

Resolved, That the BridgeValley Community and Technical College Board of Governors approve the program review reports for the A.A.S. in Community Behavioral Health Technology, Criminal Justice, Gerontology, Nuclear Medicine Technology; A.S. in Digital Design and Print Communications and General Studies; and C.A.S. in Community Behavioral Health Technology, Criminal Justice, Gerontology, and Pre-Engineering.

Jane Harkins seconded the motion. Motion carried.

c. Information Item: College Courses for High School Students

Dr. Mallory discussed the recent revision to West Virginia Council for Community and Technical College Education Series 19 which changes the amount charged to high school students enrolled in college courses. President Harris, Dr. Mallory and

Dr. Hunt will present their recommendations to the full Board at the August meeting.

d. Information Item: Faculty Promotions

Dr. Mallory noted faculty promotions effective August 1, 2014.

VIII. Additional Board Action and Comments

No additional Board action was taken.

IX. Announcements

a. BridgeValley will host the STEAM Academy June 16, 2014, through June 27, 2014 at the new Advanced Technology Center.

b. New Student Registration will be held on the following dates: June 16, 17, 18, 19, and 24; July 14, 15, 16, 17, and 23; August 5, 6, and 7.

c. The 2014-2015 Board Meeting Calendar was accepted as presented below:

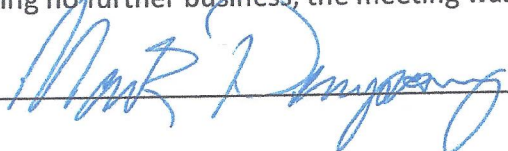
- Thursday, August 7, 2014, 9 a.m. (ATC Grand Opening)
- Friday, September 26, 2014, 9 a.m.
- Friday, November 21, 2014, 9 a.m.
- Friday, January 16, 2015, 9 a.m.
- Friday, March 27, 2015, 9 a.m.
- Friday, June 5, 2015, 9 a.m.

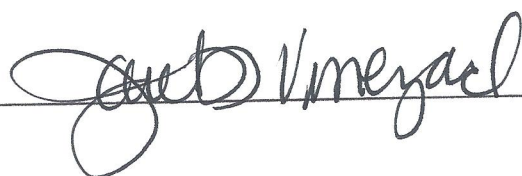
d. Chair Dempsey requested that the meetings alternate between the South Charleston and Montgomery campuses. Alicia Syner will schedule accordingly and send to the full Board for review.

e. President Harris recognized Roy Simmons, Judy Whipkey, and Earl Waytowich for their service to the Board; their terms are scheduled to end on June 30, 2014.

X. Adjournment

There being no further business, the meeting was adjourned.

 _____, Mark Dempsey, Chair

 _____, Jan Vineyard, Secretary