



SGA Mini-Grant Application (2025–2026 Academic Year)

Please note: This completed application must be submitted through the SGA Mini-Grant (2025–2026 Academic Year) Submission Form at the link below to be considered: [SGA Mini-Grant \(2025-2026 Academic Year\) Submission Form](#)

Program Overview

The SGA Mini-Grant Program provides financial support to recognized student organizations for events, activities, and initiatives that enhance student engagement, leadership development, and service. Grants are funded through student activity fees and managed by the Student Government Association.

- Maximum Request: \$300 per semester / \$600 per year
- Matching Requirement: 25% of costs must be covered through fundraising, donations, or other sources
- Application Deadline: At least 6 business days prior to the SGA Leadership Team meeting
- Presentation Requirement: A student representative must present the request (10 minutes max) at the scheduled SGA Leadership Team meeting
- After-Action Review (AAR): Required within 2 weeks of the funded event.

Application Form

1. Student Organization Information

Organization Name: _____

Advisor Name & Email: _____

Student Representative Submitting: _____

Position in Organization: _____

BridgeValley Email: _____ Phone: _____

2. Event Details

Title of Event/Initiative: _____

Date(s) of Event/Initiative: _____

Location (on- or off-campus): _____

Description of Event/Initiative (purpose, benefit, goals):

3. Anticipated Outcomes (list 3 measurable outcomes)

1. _____
2. _____
3. _____

4. Budget Information

Expense Item	Total Cost	Amount from Organization/Other Sources	Amount Requested from SGA

TOTALS: _____

5. Matching Funds Source(s)

Fundraising Donations Membership Dues Other: _____

6. Compliance

By signing, the applicant and advisor confirm:

- The organization is in good standing (5+ active members, trained advisor, charter updated).
- A representative attends SGA Leadership Team meetings.
- All purchases will follow BVCTC’s State P-Card purchasing procedures.
- No reimbursements will be requested.
- An After-Action Review will be submitted within 2 weeks of the event.

Applicant Signature: _____ Date: _____

Advisor Signature: _____ Date: _____