

BOARD OF GOVERNORS
BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE
MINUTES
APRIL 1, 2022

A meeting of the BridgeValley Community and Technical College Board of Governors (BOG) was held on Friday, April 1, 2022, at 1:00 p.m. at the Advanced Technology Center located at 1201 Science Park Drive, South Charleston, WV.

Board members present: Megan Callaghan Bailey, Mark Blankenship, Barry Crist, Ashley Deem, Katrina Howell, Jeff Ginther, Barry Holstein, Andrew Kennedy, Larry Park, Jr., Andrea Petry, and Rhonda White.

Also in attendance were BridgeValley President Casey Sacks, Adam Krason from ZMM Architects, and BridgeValley faculty and staff.

I. Oath of Office – Katrina Howell, Student Representative

Carma McKemy administered the Oath of Office prior to the meeting.

II. Call to Order

Chair Deem called the meeting to order at 1:05 p.m.

III. Roll Call

Roll was taken by Amber Brawley; a quorum was present.

IV. Welcome to Amber Brawley as the New Liaison to the BOG

Chair Deem welcomed Amber Brawley as the new liaison for the Board.

V. Approval of Minutes

MOTION: Vice Chair Blankenship moved to approve the minutes of February 11, 2022. Mr. Crist seconded the motion. Motion passed.

VI. Reports

a. FACILITIES MASTER PLAN – DR. CASEY K. SACKS

Series 7 at the System Office requires that we have a 10-year Campus Development Plan that includes how we govern capital planning, use and update our facilities, plans on financing or acquiring facilities, construction and improvements, demolition of any property, etc. BridgeValley has never had a Campus Development Plan. The Board, in committee, has already done quite a bit of work on how this Master Plan should look. The almost 500-page Plan was submitted to the Board earlier this week for final review.

Chair Deem said the Plan has been out in the public domain and they have extensively gone through it in their last Board meeting and Committee Sessions. She feels they understand what is being proposed and is confident that due diligence has been done by both ZMM and the Board in getting to where we are at this time. She asked if Board members had any additional questions.

Vice Chair Blankenship thanked Adam Krason and ZMM for going above and beyond to help inform these decisions and develop the plan. This Plan will help us to grow and better serve our students on both campuses.

MOTION: Vice Chair Blankenship moved for the adoption of the Master Plan. Mr. Pack seconded. Motion passed.

b. TUITION AND FEES – CATHY AQUINO

Dr. Sacks and Ms. Aquino have been working on a fee simplification project at the direction of the Board finance committee. The proposed tuition increase recommends increasing the base tuition by moving the Student Activity fee and Graduation fee from the special fee chart into base tuition. This would allow those fees to be covered by WV Invests for most students and will remove the two fee items from the list on the student's bill.

The Board is required to approve tuition and fees changes. The current proposal to move the two fees from the fee chart into base tuition requires a 4% increase to tuition. Our overall three-year percent increase, including the current proposed change is two percent. We are well below the seven percent allowed without CTCS approval over a three-year rolling period.

The student activity fee and graduation fee represents approximately 3.5% of the requested increase. The remaining .5% will help to offset the utility rate increases for electric and water, price increases for goods and services due to inflation, and an anticipated BRIM increase that the college will be notified about in late April.

In the Program and Course Fees Chart, the fees that are highlighted and have a "Y" are covered by WV Invests. Ms. Aquino listed fees that are to be deleted because they are no longer needed; changed because the price of exams or lab supplies have increased; and new for those that are now required. There are new fees for Dental Hygiene for drug testing and Health Sciences for an OSHA Certification that are needed. There is a change in the nursing fee. We are changing vendors so the cost of

the course fee will increase, but several of the books that were required before will no longer be used.

Mr. Holstein expressed his appreciation for the effort to simplify this and whenever possible to transition fees to base level tuition to help students. He asked if the chart was correct that we had 10 non-resident students? Ms. Aquino verified it was. He noted any movement in that was negligible in the whole scheme of things.

Mr. Holstein asked about what the impact would be with a five percent increase? The difference in revenue would be about \$48,000. About half of our students are Pell eligible while one quarter of our students are WV Invests eligible and the remaining one quarter are self-pay. There are several reasons that students may not qualify for WV Invests. These can include students who already have a bachelor's degree, students over the allotted credit hours, financial holds, some have opted out of taking the drug test, community service completion, etc.

Mr. Crist asked if the rate increase moved towards the five percent would there be any other incentive that it wouldn't be a burden on the students, particularly those who are self-pay. HEAPS may pay for some but if a student takes a full load, it won't pay for everything.

Vice Chair Blankenship asked what the net increase per person would be. It would be about \$25. Ms. Howell felt that \$25 would be reasonable but any higher she wouldn't agree with. She felt this plan was good for students.

Mr. Holstein asked if the approval of the Master Plan that provides some detail about ongoing costs and expenses associated with some of the facilities that may or may not continue. Were those cost savings a part of the calculation that would provide a small buffer as we move forward. Dr. Sacks stated the biggest savings will be as we start taking things off-line. It will take some time though.

Vice Chair Blankenship agrees with Ms. Howell says that \$25 is his high end and wouldn't want to increase tuition on the students.

MOTION: Vice Chair Blankenship motioned to approve the enclosed plan. Ms. Howell seconded. Motion passed.

VII. Additional Action and Board Comments

There were no other additional action or Board comments.

VIII. Announcements / Upcoming Events

- a. Last day of classes for Spring 2022 is May 5.
- b. Commencement is May 15.

IX. Next Meeting

Friday, April 11, 2022
1:00 a.m.
Location: ATC 131, 132, 134

Adjournment

MOTION: Vice Chair Blankenship motioned to end the meeting. Ms. Howell seconded. Motion passed. The meeting ended at 1:35 p.m.

Ashley N. Deem

Ashley Deem, Chair

Barry Holstein

Barry Holstein, Secretary