

# BRIDGEVALLEY

## Department of Student Services

ACCESSIBILITY SERVICES | CAREER SERVICES | COUNSELING SERVICES | STUDENT LIFE  
COLLEGIATE RECOVERY PROGRAM | STUDENT SUCCESS CENTER | TANF



### **Dean of Students, James McDougle**

**[james.mcdougle@bridgevalley.edu](mailto:james.mcdougle@bridgevalley.edu), 304-205-6710, B2000 032D / Davis Hall 401B**

- Student Conduct/Classroom Behavior
- CARES Team Member
- Student ID's
- Orientation
- Student Communication
- Student Concerns/Complaints
- Advising
- Medical Withdraws/Emergency Situations

### **Director of Counseling, Carla Blankenbuehler**

**[carla.blankenbuehler@bridgevalley.edu](mailto:carla.blankenbuehler@bridgevalley.edu), 304-205-6706, B2000 032C / Davis Hall 401B**

- Community Resource Guide (Student Assistance)
- Counseling Services/Mental Health
- Campus Recovery Program
- Housing Options
- CARES Team Chair
- PTK Advisor

### **Director of Student Success, Brandy Conrad**

**[brandy.conrad@bridgevalley.edu](mailto:brandy.conrad@bridgevalley.edu), 304-205-6792, B2000 032G / Davis Hall 401B**

- Industry Liaison
- Handshake Administrator
- Advising & Retention Coordinator
- Testing Administrator
- GradCast Liaison

### **Director of Student Engagement and Leadership, Rachel Harper**

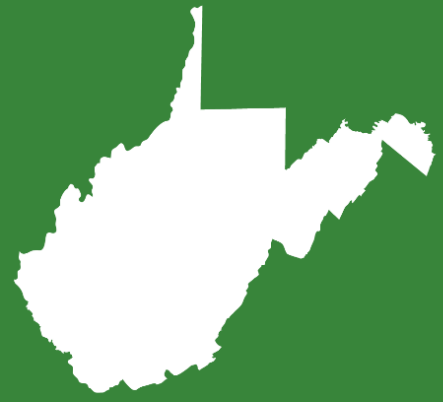
**[rachel.harper@bridgevalley.edu](mailto:rachel.harper@bridgevalley.edu), 304-205-6785, B2000 032A / Davis Hall 105**

- Student Organizations
- Student Government Association
- Community Service Opportunities
- Student ID Discounts
- eSports
- Student Ambassador Program
- National Student Leadership Society (NSLS)

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### **Director of Accessibility and Support Services, Spencer Poling**

**[spencer.poling@bridgevalley.edu](mailto:spencer.poling@bridgevalley.edu), 304-205-6725, B2000 032B / Davis Hall 401B**

- ADA Concerns
- Accessibility Services
- Temporary Accommodations (Students)
- Supervise TANF Services
- Supervise Tutoring Services

### **Director of ASCEND and Support Programs, Cody Tomblin**

**[cody.tomblin@bridgevalley.edu](mailto:cody.tomblin@bridgevalley.edu), 304-205-6723, B2000 005H / Davis Hall 401B**

- Manage ASCEND Program
- Administration of the WORC Grant
- Administration of the SCC Grant
- Student Support for the AIM Grant

### **Advising & Retention Specialist, Connie Keiffer**

**[connie.keiffer@bridgevalley.edu](mailto:connie.keiffer@bridgevalley.edu), 304-734-6618, Davis Hall 401B / B2000 032F**

- New Student Advisor
- Assistance with MyBridge, Blackboard, Email
- Academic Success Probation Program

### **Advising & Retention Specialist, Jennifer Hurt**

**[jennifer.hurt@bridgevalley.edu](mailto:jennifer.hurt@bridgevalley.edu), 304-205-6631, B2000 032H**

- New Student Advisor
- Assistance with MyBridge, Blackboard, Email
- Early Alert Program

### **Advising & Retention Specialist, Madison Taylor**

**[madison.taylor@bridgevalley.edu](mailto:madison.taylor@bridgevalley.edu), 304-205-6623, B2000 032J**

- New Student Advisor
- Assistance with MyBridge, Blackboard, Email
- Strategies 4 Success Program

### **Advising & Retention Specialist, Jeanne Smith**

**[jeanne.smith@bridgevalley.edu](mailto:jeanne.smith@bridgevalley.edu), 304-734-6617, Davis Hall 401B**

- New Student Advisor
- Assistance with MyBridge, Blackboard, Email
- Strategies 4 Success Program
- NSLS Coordinator / Advisor

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### **Career Services Specialist – Employer Relations, Heather Proctor**

**heather.proctor@bridgevalley.edu, 304-205-6629, B2000 021**

- Career Fair
- Learn and Earn Program
- Industry Liaison
- Apprenticeship and Internships
- Employer Spotlight
- Handshake - Employers

### **Career Services Specialist – Student Relations, Christina Belcher**

**Christina.belcher@bridgevalley.edu, 304-205-6741, B2000 021**

- Career Assessment (WOWI)
- Student Job Postings
- Mock Interviews
- Transfer Fair
- Handshake - Students
- Resume and Cover Letter Development
- Career/Professional Development
- Don't Cancel Class Program

### **Peer Support Recovery Specialist, Kenneth Jordan**

**kenneth.jordan@bridgevalley.edu, 304-205-6726, B2000 011**

- Collegiate Recovery Program
- Variety of Recovery Meetings
- Rehab / Recovery Assistance
- Recovery Awareness Events
- Community Liaison for Recovery Network

### **Tutoring Coordinator, Tinina McCourt**

**tinina.mccort@bridgevalley.edu, 304-205-6724, B2000 031 / Davis Hall 401**

- Assistance with MyBridge, Blackboard, Email
- Tutoring Services and Schedule
- General SSC Assistance
- Success Workshops

### **Student Services Specialist - TANF, Kay Cook**

**kay.cook@bridgevalley.edu, 304-205-6754, B2000 012 / Davis Hall 401B**

- Assist TANF students assigned by DHHR
- Provide academic and career counseling support, resources and services to TANF students
- Provide referral to BridgeValley and community resources
- NEST Pantry assistance to students

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### **Student Services Specialist - TANF, Carol Ramkey**

**[carol.ramkey@bridgevalley.edu](mailto:carol.ramkey@bridgevalley.edu), 304-205-6711, B2000 012 / Davis Hall 401B**

- Assist TANF students assigned by DHHR
- Provide academic and career counseling support, resources and services to TANF students
- Provide referral to BridgeValley and community resources
- NEST Pantry assistance to students

### **Testing Specialist, Tammy Winters**

**[tammy.winters@bridgevalley.edu](mailto:tammy.winters@bridgevalley.edu), 304-205-6672, B2000 031 / Davis Hall 401**

- Test Scheduling
- Test Proctoring
- ACCUPLACER Coordinator
- Assistance with MyBridge, Blackboard, Email
- General SSC Assistance
- Math and English Bootcamp

### **Advisor – Support Programs, Cindy Cole**

**[cindy.cole@bridgevalley.edu](mailto:cindy.cole@bridgevalley.edu), 304-205-6668, B2000 012-D**

- Provide academic support, resources, and services to ASCEND students
- Monitor advisee engagement, attendance, academic progress, and support program requirements
- Link students with internal and/or external resources as necessary
- Student recruitment and program outreach efforts

### **Advisor – Support Programs, Camille Humphrey**

**[camille.humphrey@bridgevalley.edu](mailto:camille.humphrey@bridgevalley.edu), 304-205-6615, B2000 012-D**

- Provide academic support, resources, and services to ASCEND students
- Monitor advisee engagement, attendance, academic progress, and support program requirements
- Link students with internal and/or external resources as necessary
- Student recruitment and program outreach efforts

### **Support Programs Specialist, Ashley Starkey**

**[ashley.starkey@bridgevalley.edu](mailto:ashley.starkey@bridgevalley.edu), 304-205-6616, 005-G**

- Initial intake for ASCEND programs
- Initial point of contact for students, the public, and college regarding ASCEND and support program policies and procedures
- Collect and analyze data for grant reporting
- Targeted recruitment of students in eligible academic majors

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### **AmeriCorps College Ambassador, Emily Farry**

**[emily.farry@bridgevalley.edu](mailto:emily.farry@bridgevalley.edu), 304-205-6695, B2000 032**

- Assist with recruitment and registration process
- Assist with retention efforts

### **LifeBridge AmeriCorps - Economic Member, Lindsay Young**

**[lindsay.young@bridgevalley.edu](mailto:lindsay.young@bridgevalley.edu), 304-205-6739, B2000 012-B**

- Financial Literacy Workshops
- Community Resource Liaison

### **LifeBridge AmeriCorps - Healthy Futures Member, Erica Honaker**

**[erica.honaker@bridgevalley.edu](mailto:erica.honaker@bridgevalley.edu), 304-205-6673, B2000 012-A**

- Smart RXU Drug Disposal
- Recovery and Opioid Workshops
- This Is Not About Drugs Program